



NARESUAN UNIVERSITY INTERNATIONAL STUDENT HANDBOOK 2023

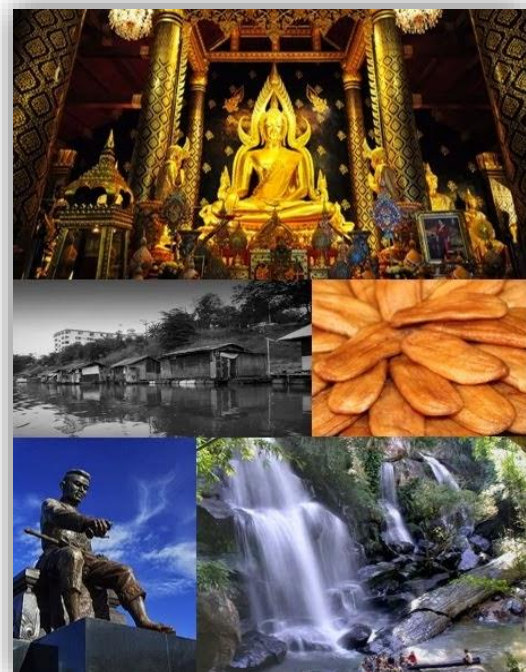
Table of Contents

1. General Information about Phitsanulok.....	4
2. Travelling to Phitsanulok.....	4
3. Naresuan University Information	5
4. Information on Undergraduate Student	8
Summary of NU Regulation on bachelor’s degree educational system management 2022	8
Graduation.....	14
Academic Excellence Award	14
English Proficiency Requirement for Graduation	15
Student Welfare Fund	15
Student’s Discipline	17
NU Uniform.....	19
Academic Calendar.....	22
Naresuan University’s Announcements on Occasional Tuition Fees for Undergraduate Level	22
Related Academic Forms	23
5. Information on Graduate Student.....	24
Naresuan University’s Rules and Regulations for Graduate Studies 2016.....	24
English Proficiency Requirement for Graduation	37
Milestone to Graduation.....	39
Academic Calendar.....	41
Naresuan University’s Announcements on Occasional Tuition Fees for Graduate Level ..	41
Related GS Forms for Graduate Student.....	42
Master Degree.....	42
Doctoral Degree	42
6. Student ID	43
7. Immigration Matters for International Student.....	45
8. University Facilities.....	53
- Dormitory	53
- Naresuan University Central Library	56
- Health Science Library, Faculty of Medicine.....	57
- Division of International Affairs and Language Development Services	57
- Center for Information Technology and Communication Services (CITCOMS) and Internet Service	58
- Naresuan University Hospital, Faculty of Medicine	59

- NU Dental Clinic	60
- Health Club at Faculty of Allied Health Sciences	61
- Naresuan University Fitness Gym	62
- Swimming Pool.....	62
- Transportation.....	63
1. On Campus	63
2. Go Downtown	63
- Canteens.....	64
- Banks.....	64
- CU&NU Book (Bookstore).....	65
- U-store @ NU	66
- Convenience Store	66
- Courier Delivery Company.....	66
9. Insurance.....	67
10. Living Expenses	68
11. Thai Driving license	69
12. Emergency Calls	71
13. Thailand DOs and DON'Ts.....	71
14. Handy Thai Phrases.....	72

1. General Information about Phitsanulok

Phitsanulok is one of the largest and oldest cities of northern Thailand. It is sometimes called 'the city of two rivers' because there are two rivers - Nan River and Kwae Noi River - flowing through the city. Moreover, it is best known as the birthplace of King Naresuan, who freed the country from Burmese domination in the late 16th century, and that of his brother and successor King Ekathosarot (Sanphet III). The city is getting more popular among tourists with its interesting attractions and good facilities. One of the most famous tourist attractions is Phra Si Rattana Mahathat Temple or Wat Yai (big temple) which houses Buddha Chinarat, arguably the most beautiful Buddha image in the country.



2. Travelling to Phitsanulok

Transportation	Detail
<p>By Planes</p> <p>Planes depart from Don Mueang Airport (DMK) to Phitsanulok Airport (PHS)</p>	<p>You can contact these 3 airlines including</p> <ol style="list-style-type: none"> 1. Nok Air: http://www.nokair.com 2. Air Asia: https://booking.airasia.com 3. Thai Lion Air: https://www.lionairthai.com/th <p>It takes 45-50 minutes with the fare around 1,500 baht/round. After the arrival at the airport, a taxi to the university takes 20-30 minutes with the costs around 150 - 200 baht.</p>

Transportation	Detail
<p style="text-align: center;">By Bus</p> <p>Buses depart from Bangkok's Northern Bus Terminal (Mo Chit 2) to Phitsanulok daily</p>	<p>You can contact these 3 transportation companies including</p> <ol style="list-style-type: none"> 1. Transport Co. Ltd. at Tel: 0 2936 2852-66 2. Phitsanulok Yan Yon Tour at Tel: 0 2936 2924-5 3. Choek Chai Tour at Tel: 0 2936 0199 <p>It takes approximately 5-6 hours with the cost around 300 – 500 baht. After the arrival at Phitsanulok Bus Terminal, a taxi to the university takes approximately 20-30 minutes with the cost around 150 - 200 baht.</p>
<p style="text-align: center;">By Car/Van</p>	<ol style="list-style-type: none"> 1. From Bangkok, use Highway No.1 to Wang Noi and then proceed to Nakhon Sawan Province along highway No.32 via Ayutthaya, Ang thong, and Sing Buri Provinces. After that, take Highway No.117 to Phitsanulok. The total distance is 337 kilometers. 2. Follow the above itinerary to Sing Buri Province and switch to Highway No.11 (In Buri – Takfa route) then turn onto Highway No.12 and proceed to Phitsanulok Province via Wang Thong District. The total distance is 450 kilometers. <p>It takes approximately 5-6 hours.</p> <p>For the private car/van, it costs around 3,500 – 6,000 baht/round.</p>

3. Naresuan University Information



Naresuan University (NU) emphasizes the improvement of educational opportunity and equity for all as one of the top government universities in Thailand. A strong focus is placed upon research, innovation, partnership, and internationalization. Naresuan University aspires to be the University of Innovation. It is strategically located at the heart of the Thai Kingdom in Phitsanulok province. Formerly a campus of Srinakharinwirot University, NU was established as a public university in 1990, which was the 400th anniversary of the start of the reign of Phitsanulok-born King Naresuan the Great, after whom the university is named. The university has about 20,000 full-time students. This comprehensive university lives up to the public expectations in providing diverse, cutting-edge programs through 21 faculties, college, institute, schools and demonstration schools. Although not many years have passed since its

Naresuan University (NU) emphasizes the improvement of educational opportunity and equity for all as one of the top government universities in Thailand. A strong focus is placed upon research, innovation, partnership, and internationalization. Naresuan University aspires to be the University of Innovation. It is strategically located at the heart of the Thai Kingdom in Phitsanulok province. Formerly a campus of Srinakharinwirot University, NU



inception, NU has already earned the reputation of being one of the most progressive universities in Thailand. It aims to be a comprehensive university dedicated to the development of world-class graduates and new knowledge for the purpose of creating excellent resources for regional and national development.

President's Policy for Naresuan University



***“University for
Entrepreneurial
Society”***

Policy



1. Sustainability

Mentor System

International Linkage

University Enterprise
Collaboration

2. Frontier Research

Strategic Focus

Global and Frontier
Research

Performance Indicators

- Citation/Publication
- Academic Reputation
- Staff & Student Mobility
- Prize Winner

Potential Indicators

- Staff/Student Ratio
- Active International
Research Collaboration
- H-index Faculty
- Research Funding/Faculty

3. Regional Economics

Strategic Focus

Regional Economic
Driving

Performance Indicators

- Number of UEC Research
Project
- Number of Spin Off Project
- Patenting and Licensing of
Invention

Potential Indicators

- Science Park
- NUBI
- Training Center/Technology
Transfer Office
- UEC Research Funding/Faculty

Key Research Directions

1. High Value Agriculture
2. High Value Health and Health Service Delivery
3. Energy and Low Carbon Footprint Environment
4. Sustainable Tourism
5. Trade, Investment and Logistics

Core Values (NU SIMPLE)

- S Systematicity
- I Innovation
- M Management by facts
- P Participatory management
- L Leadership
- E Efficiency and effectiveness

- Naresuan University Map



Center for Information Technology and Communication Services (CITCOMS) has developed the Web Application based from Google Maps to navigate each particular user for reaching the destination in Naresuan University precisely. Every Smart Device could access this application via every web browser with the link: <https://numap.nu.ac.th/en/>.

4. Information on Undergraduate Student

Summary of NU Regulation on bachelor's degree educational system management 2022

Section 1 Educational System Management

Naresuan University uses two-semester educational system

- ❖ Two-semester and one summer session per academic year is a regular educational arrangement system. Each regular semester consists of at least 15 weeks of studying. The university might open summer session (not compulsory) if needed. The summer semester contains at least 8 weeks of studying. The hours taken in each course during summer must comply with the standard of credit hours of regular semester.

- ❖ The teaching hour for each course is determined as the number of credits stated in the curriculum.
- ❖ The university uses credit system to manage teaching and learning; the number of credits indicates number of lecture and practical hour of each course.
- ❖ Calculation of credits
 - Coursework: 1 credit equals to lectures or discussion of not less than 15 hours per regular semester.
 - Laboratory practice: 1 credit equals to practice or experimentation of not less than 30 hours per regular semester.
 - Training practice or field study: 1 credit equals to practice of not less than 45 hours per regular semester.
 - Independent study or thematic paper: 1 credit equals to time spent on research of not less than 45 hours per regular semester.
 - Thesis: 1 credit equals to time spent on research of not less than 45 hours per regular semester.
- ❖ The Faculty/College/School may appoint some courses to be a pre-requisite course in which the student has to obtain grade result above 'D' to be qualified to register on the next course.
- ❖ Student status could be divided into:
 - Regular student means student who has GPAX 2.00 and above
 - Considering/or waiting means student with GPAX less than 2.00
- ❖ GPAX would be calculated at the end of each academic year or after two regular semesters. The summer session will be calculated on the next academic year.

Section 2 Curriculum structure

- ❖ Undergraduate curriculum consists of:
 - General Education Courses equals to at least 24 credits
 - Major Required Courses of a 4-year undergraduate study equals to at least 72 credits
 - Free Elective Courses equals to at least 6 credits
 - 4-year undergraduate degree should consist of at least 120 credits, with study time of not exceeding 8 academic years

Section 3 Registration

- ❖ Naresuan University (NU) will announce the registration process, timeline and payment methods for each academic year.
- ❖ Registration and withdrawal of any courses could be done through online system by students according to timeline which has been announced by university.
- ❖ Late registration will in a fine payment.
- ❖ Registration will only be completed when payment is made within the deadline.
- ❖ The students do not have to register again in the courses that have been graded with

'I' or 'P'.

- ❖ Registration allows students to register 22 credits per regular semester at the maximum and summer semester cannot exceed 9 credits, unless students obtain an approval from the university to register more than prescribed.
- ❖ In a regular semester, if student does not want to register for any courses, such student has to submit a request for leave of absence on the respective semester, along with the registration to maintain student status within 15 days from the first day of semester. Failure to comply with the regulation will result to dismissal of student status.
- ❖ Registration to maintain student status: Students who have completed all courses, but fail other graduation requirements (e.g. English proficiency test) have to register in order to maintain student status every semester until all requirements are satisfied.
- ❖ University may allow student to reinstate their student status with justification. The absence of semester would be counted as leave of absence. Student will have to pay all penalty charges concerned. The university will not allow reinstatement of student status after the absence of two years or longer.
- ❖ In case of student participating in an Exchange Program, the university might allow student to register on courses at the partner institution, or allow the student to register on NU courses.

Section 4 Adding/Dropping/Withdrawing from coursework

The approval of instructor, Chair program, the Dean of the Faculty/ Director of the College or School, and Director of Academic Affairs are required before the request to add, drop or withdrawal of coursework.

- ❖ Adding of any courses could be done only within first 2 weeks from the beginning of regular semester or within first 7 days for summer session.
- ❖ Withdrawal of courses could be done within the deadline announced by NU.

Section 5 Evaluation of study

- ❖ The University provides evaluation for student's achievement for coursework at least once every semester.
- ❖ Student are expected to attend classes regularly and maintain education goals by completing all assigned coursework; for example, lectures, case studies, seminars, site visits and so forth. A minimum of 80 percent of class attendance is mandatory to be qualified for taking the final examination.
- ❖ Letter grade symbols are recorded and calculated as follows;

Letter Grades	Definitions	GPA Points
A	Excellent	4.00
B+	Very Good	3.50
B	Good	3.00
C+	Fairly Good	2.50
C	Fair	2.00
D+	Poor	1.50
D	Very Poor	1.00
F	Fail	0.00
S	Satisfactory	Not calculate
U	Unsatisfactory	Not calculate
I	Incomplete	Not calculate
P	In progress	Not calculate
W	Withdrawal	Not calculate

- ❖ Students who are given 'I' are assigned to sit for the reexamination or submit additional assignments within 4 weeks after the first day of the next semester. If the students who got 'I' (Incomplete) grade fail to sit for the extra examination or perform extra assignments, 'F' will be given instead of 'I'.
- ❖ 'P' (In Progress) indicates that the course is ongoing and not being evaluated within one semester and/or where there is a continuing study. 'P' course will be evaluated and assessed within two semesters. Otherwise, 'P' will be automatically changed to 'U' or 'F'.
- ❖ 'W' (Withdrawal) will be given when:
 - Student requests for withdrawal from a course, and it is approved.
 - Registration mistaken
 - Probation of the study on respective semester
 - NU approved student to withdraw all courses registered that semester
- ❖ Credits count
 - Accumulated credits to be count for program requirements will only be counted from courses that student has passed.
 - If students register the same course twice, only the latest registered course will be counted.
 - Letter 'S', 'U', 'I', 'P' or 'W' of the course is being counted for program requirements. However, these letters are not being calculated to summarize the academic performance of the students for the whole semester and study courses.
- ❖ Calculation of the accumulated (overall) grade point average (GPAX) and the grade point average (GPA)

- Accumulated Grade Point Average (GPAX): calculate from the summation of all courses taken since first enrollment from first year up to the time of the calculation. Each course is multiplied by the grade point received and divided by the total number of credits registered.
- GPA per semester calculated from the summation of the product of the number of credits of the course multiplied by the grade point received and divided by the total number of credits of all courses taken. The course that has been registered more than once, NU will only count the result of the latest grade received.

Section 6 Receive of student transferring from other institutions.

- ❖ NU may receive students who transfer from other accredited institution.
- ❖ Qualified student should follow these following processes:
 - Submitting his/her requests to NU 30 days prior to the registration period of the semester that is expected to study, or
 - The current institution of student sends out student's transcript of academic record to NU directly
 - NU may approve for the student's transferring, by the consent of related departments/faculty
- ❖ Credits transfer
 - Course credits to transfer must be in a course level equivalent to higher education course standard, with the grade result from C or equivalent to 2.00 or above only.
 - The transferred courses must have content and objectives covering at least three-fourths of the courses to be transferred and have the equivalent or more credits as specified in the university curriculum.
 - NU will approve credits transfer by consent of faculty or college. Total credits that can be transferred should not exceed three-fourths of total credits of the program.

Section 7 Repeat Registration

- ❖ Student can register repeatedly only on courses with grade result less than 'C'.
- ❖ Student needs to register on courses with grade result of 'F'.
- ❖ Student needs to register on courses with grade result of 'U'.

Section 8 Leave of absence

- ❖ Student with urgent business's needs or sick, resulting to be unable to attend class has to submit leave of absence form through Academic advisor, then submit such form to the instructor of such course.
- ❖ Leave of absence for a semester
 - Student can request for leave of absence in the following cases:

- Military's enlist
 - The student who obtained an exchange scholarship or any other scholarship which is agreed by NU
 - Illness or accident
 - Any other reasons which are justified by the Faculty/College/School. Students have to enroll for at least one semester before requesting study leave.
- ❖ Student who wants to take a leave for a semester or more than one semester shall submit request for leave of absence and consent form from their guardians, through their advisor and dean/director of the Faculty/College/School to approve, and then submit the result to the university.
 - ❖ Student who takes leave of absence or is during the probation, will have to register in order to maintain student status every semester.
 - ❖ Resignation from university: Student, who wishes to resign, has to submit resignation form with the letter from guardians, through academic advisor, dean/director of the Faculty/College/School, and then submit to the university to acknowledge.

Section 9 End of student status

Student status will be ended under the following conditions;

- Death
- Resignation with approval from NU president
- Transfer to other institutions
- Lack of any qualifications specified in the university's Announcement
- Not register for a semester within the deadline
- Student's misconduct or any acts which causes damages to NU and NU agreed to revoke their student status
- When the student register for a program and spend studying time of more than twice of duration of program's study plan.
- Has grade result from one of the following;
 - When completed 2 regular semesters with GPA of less than 1.50
 - When completed 4 regular semesters with GPA of less than 1.75

GPA Required

1. In the first year, you must maintain ≥ 1.50 of GPA at the end of 2nd semester (excluded summer semester)
2. In the second year, you must maintain ≥ 1.75 of GPA at the end 4th semester (excluded summer semester)
3. In the third year, you must maintain ≥ 1.75 of GPA at the end 6th semester (excluded summer semester)

4. In the last year, you must maintain ≥ 1.75 of GPA at the end of semester for maintaining the student's status but you must maintain ≥ 2.00 of GPA in order to graduate

Graduation

Student has to submit 'NU 25 form' to NU within first 4 weeks of semester that he/she is expecting to graduate. Student, who expects to graduate, should have following qualifications:

1. Completed all courses within the duration of their study plan
2. Passed the evaluation in professional training or his/her undergraduate thesis
3. Registered and study all courses according to study plan without any I, P, U, F grade result.
4. GPAX of at least 2.00
5. Qualified all required tests including Cambridge English Placement Test and Information and Communication Technology Exam (ICT Exam)

Student who is eligible to receive academic honorable for their degree, aside from having the above mentioned qualification, must not transfer from any other institutions and have the followings additional qualifications:

1. GPAX of at least 3.50 will receive 1st class honors, GPAX with 3.25 - 3.49 will receive 2nd class honor degree awarding.
2. Never receive grade 'F' or 'U' from any courses, and never register repeatedly in any courses.
3. In the case of students requesting transfer of academic results, the number of credits transferred must not exceed one-sixths of the total number of credits throughout the program.

Academic Excellence Award

The University will confer an 'Annual Outstanding Achievement Certificate' or 'Award of Academic Excellence' on students who have outstanding academic performance throughout the particular program or whole academic plan:

1. Annual Outstanding Achievement Certificate

The University will confer an 'Annual Outstanding Achievement Certificate' on students who have outstanding academic performance in a particular academic year. The enroll credits of study in this academic year must be at least 32 credits. Student must not receive 'F' or 'U' in any courses and hold GPAX of 3.75 or above. The 4-year student is not eligible to receive this Annual Outstanding Achievement Certificate.

2. Award of Academic Excellence

The University will confer the Degree of First-class honor on student who receives GPAX of 3.75 or above throughout the academic plan without any 'F' or 'U' and eligible to receive Gold Medal Honor.

English Proficiency Requirement for Graduation

Naresuan University undergraduate student are required to go through Cambridge English Placement Test (CEPT) before graduation and need to get the score equivalent to or above the following criteria.

Thai Programs: A2 level of more than 24 scores

International Programs: B1 level of more than 35 scores

Please note that the score report is valid for two years from the test administration date.

Student Welfare Fund

Naresuan University has founded 'Student Welfare Fund' with the objectives of:

1. To support student who got accidents
2. To help and support in case of student sudden death from illness or murder
3. To be the expenses for operation of the fund

The fund is being retrieved from student in the following rate (per student per academic year):

Student from Naresuan University Demonstration High School	160 baht
Undergraduate student of NU	160 baht
Graduate student of NU	235 baht

The student must fill out the Beneficiary Designation for Naresuan University Students Welfare Fund by following this link: <https://bit.ly/3ufclVz>, and submit to the Division of Student Affair.

Student Rights and welfare

The protection will be in force since the day of registration up until May 31 of each academic year.

Compensation payment

Student who got injury from the accident and/or any lost or damages from natural disaster which caused by an Act of God or force majeure. Beneficiaries will receive compensation that specified in the table below.

How to ask for a compensation

Student or Beneficiaries can claim the compensation by contacting to the university's officer within 180 days after the date of the accident. He/she has to submit document as mentioned below.

In case of Accident

1. Medical Certificate
2. Original Receipt
3. Copy of student ID card

In case of Loss of Limb and disability

1. Medical Certificate
2. Copy of student ID card
3. Copy of House Registration of the beneficiary
4. Copy of ID card of beneficiary

In case of death

1. Dead certificate
2. Copy of the autopsy certificate or the file report of the police
3. Copy of student ID card
4. Copy of House Registration of the beneficiary
5. Copy of ID card of beneficiary

**In case of road or car accident, he/she has to first claim the compensation from the Road Accident Victims Protection Act, A.D. 1992. If the amount of money refunded exceeds the limitation of 15,000 baht, then the student can apply for the NU welfare fund by submitting documents as mentioned above.

** NU will revoke, or suspend, or claim the refund of compensation, if student payment of the fund has not been made within deadline or with falsification of documents. Moreover, in case of falsification, student will be punished for serious misconduct.

Compensation Rate for student who got injured by accidents

Details	Compensation (Baht)	
	Undergraduate	Graduate
1. Death by accident	150,000	250,000
2. Death by murder or illness	75,000	125,000
3. Loss of both limbs or one limb with one eye	150,000	250,000
4. Loss of one eye, or one hand, or one foot	75,000	125,000
5. Loss of reproductive ability	75,000	125,000
6. Loss of ability to hear or speak	75,000	125,000
7. Loss of thumb	30,000	50,000
8. Loss of hand finger (each)	7,500	12,000
9. Loss of foot finger (each)	4,500	7,500
10. Permanent disability	150,000	125,000
11. Permanent partial disability	75,000	125,000
12. Accident treatment bills (actual cost) but not exceeds	15,000	25,000
13. Accident compensation in case of hospital admitted (at least 2 days, but not to exceed 15 days)	150 days	250 days

Details	Compensation (Baht)	
	Undergraduate	Graduate
14. Any other compensation from above mentioned reason shall depend on committee's consideration case by case.	Per committee's evaluation	Per committee's evaluation

**Contact for compensation at the Office of Services and Welfare (Room: IS1007), Division of Student Affairs, Multi-purposes building, Naresuan University.

Student's Discipline

There are 5 types of penalties which can be categorized into 2 parts

Part 1 Disciplinary Act, as following;

- Warning
- Deducting of behavioral score
- Probation

2. Serious Disciplinary Act;

- Study Probation for 2 years
- "dishonorably expelled" Expel from NU

NU Regulations Behavioral Penalties Criterion

1. Behavioral Penalties Criteria are in the student disciplinary committees' discretion.
2. A student whose behavioral points were cut down once or many times and together are more than 20 points but not more than 40 points will be put on probation.
3. A student whose behavioral points were cut down once or many times and together are more than 40 points but not more than 60 points will be suspended for 1 academic semester.
4. A student whose behavioral points were cut down once or many times and together are more than 60 points but not more than 80 points will be suspended for 2 academic semesters.
5. A student whose behavioral points were cut down once or many times and together are between 81 points to 100 points will be suspended for 3 academic semesters.

Behavioral Penalties Criteria

No.	Type of Misconduct	Criteria
1	Moral/Ethics or Cultural Behavior in Society	
	(1) Disrespects, incites, insults by getting more than 3 warnings.	5 points
	(2) Behaves inappropriately in the classroom, test room, or when contacting governmental agencies, behaves disrespectfully to lecturers or professors, or disobeys an order or lecturers' warning or officers' while duly performing their duty.	10 points

No.	Type of Misconduct	Criteria
	(3) Behaves inappropriately causing injury.	20 points
	(4) Tells a lie or conceals the truth.	20 points
2	University Transportation Uses	
	(1) Disobeys the traffic rules and was reported 3 times.	5 points
3	University's Harmonization	
	(1) Breaches of the peace in the university or outside the university.	40 points
	(2) Incites or causes a breach of unity between students.	40 points
4	Honor and Reputation of the University	
	(1) Behaves dishonorably.	40 points
5	Residence in NU Dormitory	
	(1) Cooks or raises a pet in the dormitory.	5 points
	(2) Disturbs or parties in the dormitory without permission.	5 points
	(3) Does not cooperate in looking after the cleanliness of the dormitory and/or damages equipment.	10 points
	(4) Modifies, removes, or attaches equipment in the dormitory.	10 points
	(5) Changes rooms without permission.	10 points
	(6) Brings electric appliances into the dormitory (with the exception of electric iron, fan, radio, personal computer, printer, scanner, and drawing table with a light bulb).	10 points
	(7) Brings disallowed persons into the dormitory without permission.	20 points
	(8) Returns to the dormitory after the gates are closed (01.00 a.m.) more than 3 times.	20 points
	(9) Is found to be living outside the dormitory or room more than 3 times.	20 points
	(10) Possesses weapons, guns, bullets, explosives, inflammable, or illegal objects.	40 points

Illegal Drugs

According to the Criminal Code and Drug Act (1979 A.D.), Naresuan University students are prohibited from participation in any circumstances related to illegal drugs. Whoever advertises the sale of illegal drugs or possesses illegal drugs for self-usage shall be penalized by being dishonorably expelled.

Soccer Pool

According to Ministry of Education Policy, Naresuan University students are prohibited from participation in any circumstances related to a soccer pool. Whoever violates the regulations shall be penalized by being suspended from courses for 1 academic semester.

Plagiarism

In accordance with the Naresuan University Student Discipline Declaration (2004 A.D.), whoever violates the standards of academic honesty, such as plagiarism, cheating, or other activities which interfere with the educational mission of the University shall be penalized by being suspended from courses for 1 academic semester.

NU Uniform

Formal Female Uniform (Undergraduate)

1. Plain and not-too-sheer white blouse with the length of the sleeves above the elbow. The blouse must not be tight and must be without a pocket. The collar must have 5 Naresuan University labeled metal buttons. The length of the blouse should be enough to be completely tucked in the skirt.

2. Black leather belt with the Naresuan University buckle.

3. Naresuan University pin is placed on the left side of the blouse.

4. Skirt must be knee-length, plain dark gray.

5. Black leather shoes which cover the heel and the heel must not be higher than 3 inches with nude-colored stockings.

6. The hair style must not be flashy or dyed, and a long hair style must be tied.

7. A formal uniform should be worn by students when attending any university ceremony, including student orientation, Teacher Veneration Day (Wai Kru), commencement ceremonies, and other formal occasions.

Formal Male Uniform (Undergraduate)

1. Tucked-in plain white long-sleeved shirt with white buttons and a pocket on the left side. The length of the shirt should be enough to be completely tucked in the trousers.

2. The trousers must be plain dark gray (no jeans).

3. Black leather belt with the Naresuan University buckle.

4. Plain black leather shoes with black socks.

5. Hair style must not be flashy or dyed with a short hair style.

6. Dark gray necktie with the Naresuan University tie pin.

7. A formal uniform should be worn by students when attending any university ceremony, including student orientation, Teacher Veneration Day (Wai Kru), commencement ceremonies, and other formal occasions.



Regular Female Uniform (Undergraduate)

1. Plain and not-too-sheer white blouse with the length of the sleeves above the elbow. The blouse must not be tight and must be without a pocket. The collar must have 5 Naresuan University labeled metal buttons. The length of the blouse should be enough to be completely tucked in the skirt.
2. Black leather belt with the Naresuan University buckle.
3. Naresuan University pin is placed on the left side of the blouse.
4. Skirt must be knee-length, plain dark gray, black, or navy.
5. Black or dark colored shoes which cover the heel or with a back strap (no flip-flops or sandals).
6. Hair style must not be flashy or dyed, and a long hair style must be tied.

Regular Male Uniform (Undergraduate)

1. Tucked-in plain white shirt with white buttons and a pocket on the left side. The length of the shirt should be enough to be completely tucked in the trousers.
2. The trousers must be plain dark gray, black, or navy (no jeans).
3. Black leather belt with the Naresuan University buckle.
4. Plain black or white leather shoes and same colored socks.
5. Hair style must not be flashy or dyed.



Academic Calendar

The academic year at Naresuan University is a total of 30 weeks and divided into two semesters. Summer semester is optional for 8 weeks. Standard university teaching hours are Monday to Friday 8 a.m. to 5 p.m. Key timelines are detailed below.

Items	Semester 1	Semester 2	Summer
Registration period	Early June	Early November	Mid March
Classes begins	Mid June	Late November	Early April
Midterm exam period	Mid August	Early January	-
Final exam period	Mid October	Mid March	Late May
Semester break	Late October – mid November	Late March – early April	Early June – mid June

Naresuan University's Announcements on Occasional Tuition Fees for Undergraduate Level

List of Fees	Amount (baht)
1. Enrollment	
1.1. Self-enrollment	500
1.2. Via postal service	500
1.3. Undergraduate (Quota)	500
1.4. Undergraduate (Special projects)	500
1.5. For doctor of Medicine Program (New Course)	1,000
2. Maintenance of student status	
2.1. 1 st Semester (including welfare assurance)	660
2.2. 2 nd and 3 rd Semesters	500
3. Transfer from other institutes	3,000
4. Fine imposed after the registration deadline	25/day
5. Degree registration	2,000
6. Student identification card	200
7. Changing faculty, field, or plan of study	1,000
8. Credit transfer	100/time

List of Fees	Amount (baht)
9. Certificate or Transcripts	
9.1 Regular rate	100
9.2 Express rate	200
9.3 Domestic mail	
- Registered mail (R)	50
- Express mail (EMS)	80
9.4 International mail	
- Registered mail (R)	250
- Express mail (EMS)	1,500
10. Fine for delay of graduation submission (Official day counted only)	50/day
11. Reinstatement of student status	1,000
12. Submit for Progress Test	100
13. Comprehensive examination	200
14. Qualifying examination fee	200
15. Graduation Verification (urgent case)	500

Related Academic Forms

- NU4 [Request Form to Open a Course/Add a Section](#)
- NU5 [Close Course/Section Request Form](#)
- NU6 [Request Form to Change the Teaching of a Course](#)
- NU7 [Request Form for Readmission](#)
- NU8 [Adding Courses after the Deadline](#)
- NU9 [Request Form for Late Application for Graduation](#)
- NU11 [Request Form for Withdrawal](#)
- NU13 [Request Form for Faculty/Major Transfer](#)
- NU14 [Request Form to Consider Course Equivalency for Credit Transfer](#)
- NU15 [Application for Academic Transcript](#)
- NU16 [Name Change /First Name/ Last name / Position Request Form](#)
- NU17 [Request Form for Academic Leave of Absence](#)
- NU18 [General Request Form](#)
- NU19 [Resignation Request Form](#)
- NU21 [Application for Certificate](#)
- NU24 [Authorization Request Form](#)

5. Information on Graduate Student

Naresuan University's Rules and Regulations for Graduate Studies 2016

In order that the graduate programs of Naresuan University are according to the criteria of graduate programs set forth by the Ministry of University Affairs and possess high standards and quality in criteria of curriculum standard in graduate studies 2015.

By virtue of Naresuan University Act, 1990 in item 14(2) and the University Council Resolution in the meeting of 219 (5/2016) on July 31, 2016 by setting the rules and regulations are as following;

Item 1: This document is entitled "Naresuan University's Rules and Regulations for Graduate Studies 2016."

Item 2: The rules and regulations will be effective to the graduate students from the 2016 academic year.

Item 3: The Graduate School will be in charge of quality controlling and serving of graduate studies according to these rules and regulations.

Item 4: Graduate Programs

4.1 Graduate Diploma programs and Higher Graduate Diploma programs are courses to enhance the equivalent of Higher Education Development Plan of the Nation, Philosophy of Higher Education, Philosophy of Naresuan University and Academic Standard and Profession. The programs are focused on developing the academician and professional in areas of specific expertise towards the improved performance and being a self-comprehensive course.

In case of the graduates of Graduate Diploma programs who will study in master degree in the same field or equivalent field, they are not allowed to transfer more than 40 percent of the credit of the admission programs.

4.2 Master programs and Doctoral programs are courses to promote the equivalent of Higher Education Development Plan of the Nation, Philosophy of Higher Education, Philosophy of Naresuan University and Academic Standard and Profession as international level. The programs are focused on developing the academician and professional in order to be an independent expert in various fields through the process of research, knowledge management, innovation as well as integration with other fields. Master program students will learn and understand knowledge management and application processes for work and social developments. Meanwhile, doctoral program students will be able to research in order to create new knowledge or innovation for work, social and country developments.

Item 5: Applicants' Qualification

5.1 Educational background

5.1.1 Graduate Diploma programs: applicants are required to successfully complete a Bachelor's or the equivalent degree from the institution accredited by Ministry of Education.

5.1.2 Higher Graduate Diploma programs: applicants are required to successfully complete a Master's or the equivalent degree from the institution accredited by Ministry of Education.

5.1.3 Master's program: applicants are required to successfully complete a Bachelor's or the equivalent degree from the institution accredited by Ministry of Education.

5.1.4 Doctoral program: applicants are required to successfully complete a Bachelor's or the equivalent degree with excellence academic results or a Master's/equivalent degree from an institution accredited by Ministry of Education as well as English proficiency test score according to the Naresuan University's Criteria Announcement.

5.2 Applicants must have no records from a court of being imprisoned other than a misdemeanor by carelessness.

5.3 Applicants must never have no records of being expelled from any institution due to a misconduct.

5.4 Applicants must be in good health and have no diseases or conditions that can be obstructive in studying.

5.5 Applicants must possess all qualifications as prescribed by the University.

Item 6: Admission Criteria

6.1 The University will consider the applicants through the committee's selection or entrance examination or either process as prescribed by the University. The admission will be announced in advance.

6.2 Applicants, pass the screening process but awaiting the graduation approval, will be allowed to enroll when all required qualification as prescribed by the University are completed.

Item 7: Types of Students

7.1 "Regular Students" are students who possess all qualifications according to Item 5 of the Rules and Regulations of Naresuan University on Graduate Studies and have been admitted to study in Graduate Diploma programs, Higher Graduate Diploma programs, Master programs, or Doctoral programs.

7.2 "Irregular Students" are students who do not possess all qualifications according to Item 5 of the Rules and Regulations of Naresuan University on Graduate Studies and have been admitted for experimental studying.

Item 8: Changing of Students' Status

Depends on the Naresuan University's Announcement

Item 9: Transferring Students

The University may accept students of other universities from domestic or foreign countries, which students can enroll in specific courses or research subjects as appropriate. The enrolled courses or research subjects, following the Naresuan University's announcement, can be transferred to be a part of graduation from their original university. In case of Naresuan University students desire to enroll in other domestic/foreign universities or institutes, the students are required to follow the Naresuan University's or the desired university's announcements.

Item 10: Auditing

The University may accept any person who is not a student of Naresuan University to audit some courses through the faculty's approval; and the students can get the certificate for those courses.

Item 11: Enrolling for being in student status

Applicants who have been accepted as announced by Naresuan University's announcement are required to report in person on the date and at the place announced by the University. Late self-report will be considered as disclaiming.

Item 12: Study Plan

The study plan has been set into 2 semesters per 1 regular academic year. One semester consists of at least 15 weeks of studying. Each program may consist of a summer course which its proportion of the period and credits should be similar to/ parallel to regular semester.

Item 13: Two Types of Study Plan

13.1 Regular program is arranged exclusively in official hours. The student must register as a fulltime student.

13.2 Special program is an after-hour program. The student registers as a part-time student.

The objective of the special program is to solve urgent national problems.

Item 14: Study Plan for Item 13

The study plan for Item 13 must be arranged according to the program and the credits of the regular semester plan through the approval of the Faculty Committee and the Graduate School Committee.

Item 15: Credit System

15.1 A lecture or discussion course that takes more than 15 hours per semester is considered to be 1 credit in a semester program.

15.2 A practice or experimental course that takes more than 30 hours per semester is considered to be 1 credit in a semester program.

15.3 An internship or training course that takes more than 45 hours per semester is considered to be 1 credit in a semester program.

15.4 A project or assigned activity that takes more than 45 hours per semester is considered to be 1 credit in a semester program.

15.5 An independent study course that takes more than 45 hours per semester is considered to be 1 credit in a semester program.

15.6 A thesis course that takes more than 45 hours per semester is considered to be 1 credit in a semester program.

Item 16: Course Registration

Courses registration is proceeded each semester and students are required to follow these rules:

16.1 Students must register courses according to the University's terms and conditions.

16.2 Students must get approval from the academic advisor in order to register.

16.3 Students are not allowed to re-register any courses that they have completed with grade "B" or higher.

16.4 To register in each semester;

16.4.1 Regular-semester students are not allowed to register for more than 15 credits in regular semester and equivalent credits in the summer semester.

16.4.2 Special-semester students are not allowed to register for more than 12 credits.

16.5 Any registration contravening the aforementioned rules is invalid and will be marked "W" (Withdrawal).

16.6 Students may register for courses apart from their field of study as per personal interest with the approval of their academic advisor. Tuition and fees for those courses will be paid according to Naresuan University's announcement on "Tuition and Fees for Graduate Studies". The study result will be marked either "S" (Satisfactory) or "U" (Unsatisfactory).

16.7 Students who register as graduate students are required to pay tuition and fees as stated in Naresuan University's announcement on "Tuition and Fees for Graduate Studies".

16.8 Auditors are not allowed to register for more than 6 credits each semester. Tuition and fees will be paid as stated in Naresuan University's announcement on "Tuition and Fees for Graduate Studies". The study result will be marked either "S" (Satisfactory) or "U" (Unsatisfactory). In case of the outsiders, their study result will be a certificate from each course.

16.9 Transferring students may register for courses in compliance with the rules stated in Item 16.4 and are required to pay tuition and fees as stated in Naresuan University's announcement on "Tuition and Fees for Graduate Studies" for those courses.

Item 17: Adding and Withdrawing Courses

Any adding or withdrawing courses are required to be approved by the students' advisor following these criteria:

17.1 The adding of courses for regular semester and special semester must be completed no later than the end of the second week of the first and second semester. In the summer semester, the process must be completed no later than the first week.

17.2 Withdrawal of courses in each semester must be completed before the course has been 75% completed.

Withdrawal of courses during the period of adding of courses will not show the record of grade "W" in the transcript, but withdrawal of course later than the period stated in Item 17.2 will show grade "W" in the transcript.

17.3 Students are required to follow the procedure of adding and withdrawing courses as announced by the University.

Item 18: Curriculum Structure

18.1 The whole course credits of Graduate Diploma and Higher Graduate Diploma courses must be at least 24 credits.

18.2 The whole course credits of Master Degree courses must be at least 36 credits. The study is divided into 2 plans as following:

18.2.1 Plan A is research oriented and students are required to complete a thesis. There are two sub-plans:

1) Plan A (1) is a thesis-based plan which is equivalent to 36 credits. Some coursework or other academic activities may be required with no credit awarded.

2) Plan A (2) is a thesis-based plan which consists of more than 12 credits of thesis and more than 12 credits of coursework.

18.2.2 Plan B is course work oriented and students are not required to complete a thesis but required to complete an independent study with 3-6 credits.

18.3 The doctoral degree course is divided into 2 sub-plans focusing on research to develop academicians and higher professionals.

18.3.1 Plan 1 is a research-based focusing on creating new knowledge. Students may be required to take some coursework or participate in some academic activities with no credit awarded. Students are required to complete the University's criteria as following:

1) Plan 1.1 Students who hold a master's degree are required to complete more than 48 credits of the thesis courses.

2) Plan 1.2 Students who hold an undergraduate degree are required to complete more than 72 credits of the thesis course.

Both sub-plans must contain similar quality and standard.

18.3.2 Plan 2 is a research-based focusing on creating a high-impact thesis and resulting in the development of academic and professional paths. The students of this plan are required to study extra courses as following:

1) Plan 2.1 Students who hold a master's degree are required to complete more than 36 credits of the thesis courses and more than 12 credits of the coursework courses.

2) Plan 2.2 Students who hold an undergraduate degree are required to complete more than 48 credits of the thesis course and more than 24 credits of the coursework courses. Both sub-plans must contain similar quality and standard.

Item 19: Duration of Study Programs

19.1 The study of a Graduate Diploma program and Higher Graduate Diploma program must be completed within 3 academic years.

19.2 The study of a Master's degree program must be completed within 5 academic years.

19.3 The study of a Doctoral degree, students with an undergraduate degree must complete the Doctoral program within 8 academic years. Students with a Master's degree must complete the Doctoral program within 6 academic years.

19.4 Students will not be allowed to take the final examination unless they have attended the class for 80 percent in that course.

19.5 Students transferring the credits from other institutions are required to complete the transferred program for longer than a half of the program.

19.6 Students who have completed the program before the specified duration are required be approved by the University.

Item 20: Changing the Field of Study

Students who desire to change their field of study must follow the University's announcement on "The Changing of the Field, Program and Plan of Study".

Item 21: Transferring of Students and/or Credits from other institutions

The admission of transferring students and/or credits from other institutions must be in accordance with the University's announcement on "Transfer Students and/or the Transfer of Credits from Other Universities".

Item 22: Academic Advisor

An academic advisor for each student will be appointed according to the faculty's proposal in order to assist with his/her plan of study and academic questions relating to the program and following the regulations. Then, a thesis/independent study advisor will be later appointed.

Item 23: Course Names and Codes

- 23.1 Each course is identified by its code and name.
- 23.2 Each course code consists of six digits.
 - 23.2.1 The first three digits identify the field of study.
 - 23.2.2 The fourth digit identifies the level of the study program.
 - 23.2.3 The fifth digit identifies the categories of courses in the field.
 - 23.2.4 The sixth digit identifies the course sequence in each category.

Item 24: Evaluation and Grading System

- 24.1 Evaluation of study performance must be held at the end of every semester.
- 24.2 The grading result of the following courses is either "S" (Satisfactory) or "U" (Unsatisfactory)

- 24.2.1 Non-credit courses
- 24.2.2 Comprehensive examination and qualifying examination
- 24.2.4 Seminars
- 24.2.5 Thesis / Independent study

- 24.3 Other courses are to be graded in the following manner:

"A"	meaning	Excellent
"B+"	meaning	Very Good
"B"	meaning	Good
"C+"	meaning	Fairy Good
"C"	meaning	Fair
"D+"	meaning	Poor
"D"	meaning	Very Poor
"F"	meaning	Failed
"S"	meaning	Satisfactory
"U"	meaning	Unsatisfactory
"I"	meaning	Incomplete
"P"	meaning	In Progress
"W"	meaning	Withdrawn

- 24.4 The letter grades, "A, B+, B, C+, C, D+, D and F" are equivalent to the following numerical values:

- "A" is equivalent to 4
- "B+" is equivalent to 3.5
- "B" is equivalent to 3

- “C+” is equivalent to 2.5
- “C” is equivalent to 2
- “D+” is equivalent to 1.5
- “D” is equivalent to 1
- “F” is equivalent to 0

24.5 The grade “I” (Incomplete) will be marked when a student is unable to complete the evaluation process owing to any force majeure. Grade “I” can be marked only through the approval of both the course lecturer and the faculty’s dean.

The student is required to complete evaluation process before the last two weeks of the following semester in order to change from the grade “I” to a passing grade. Failing to do so will result in changing from “I” to either “F” (Failed) or “U” (Unsatisfactory).

24.6 “P” (In Progress) will be marked when a course is continuing and not yet being evaluated in the current semester. It will be changed when the course evaluation is already completed with these following cases;

24.6.1 Some courses identified by the University

24.6.2 During process of thesis or independent study which are last unfinished courses and cannot be evaluated into “S” (Satisfactory) or “U” (Unsatisfactory).

24.7 “W” (Withdrawn) is marked according to the following cases:

24.7.1 Violation of the rules of registrations as mentioned in Item 16.5

24.7.2 Withdrawal from a course according to the conditions in Item 17.2

24.7.3 Suspension of the student’s status in that semester

24.7.4 Unavoidable cases, resignation, death, or other cases approved by the University

24.8 Courses of each field of study in graduate levels

24.8.1 A doctoral/master/graduate diploma/higher graduate diploma degree student is required to complete a course with Grade C or higher. Any failure will be required to re-register to that course.

24.8.2 Any course with the results of either “S” or “U”, a student is required to be marked as “S”. Failure to get “S” is required to re-register to that course.

24.9 A graduate student who register for an undergraduate level course is allowed to grant Naresuan University Rules and Regulations on Undergraduate Studies; Items about registration, adding and withdrawing a course, and course evaluation.

24.10 The letter grades “S”, “U”, “I”, “P”, and “W” will not be calculated in a student’s grade point average.

24.11 Credits accretion and GPA calculation

24.11.1 Credits accretion to complete a program calculates only the courses in which examinations can be taken. In case that a student has registered more than one time, the calculation of GPA will take only the last registered credits with examination taken.

24.11.2 The University will calculate GPA from registered credits and GPA from all registered courses in each semester.

24.11.3 The calculated GPA is the result of adding the multiplied result of the registered credits and numeral values as stated in Item 24.4 from the course as stated in 24.11.1; and dividing the number of all registered credits, except as stated in 24.10. Only the last registered credit and numeral value will be calculated to GPA.

24.12 A student who takes a course from another program may transfer that course into the current program; however, the results will not be calculated to GPA.

Item 25: English Proficiency Test

Students are required to pass the English proficiency test according to the Naresuan University's Announcement on "English Proficiency Requirement".

Item 26: Comprehensive Examination and Qualifying Examination

26.1 A master degree student of Plan 2 is required to pass a written comprehensive examination or written and oral examinations in some specific and relevant fields.

26.2 A doctoral degree student is required to pass a written qualifying examination or written and oral examinations in some specific and relevant fields. The examinations can be taken since the first semester.

The Comprehensive Examination and Qualifying Examination are taken three times an academic year according to the University's announcement.

The appointment of the examinations' committee will follow the University's appointment format. After the appointment, the Graduate School will report the results to the University within 4 weeks after the examination.

Item 27: Doing a Thesis

27.1 Registration for doing a thesis

27.1.1 Master's degree students are required to proceed as follows:

1) Plan A (1) Students are required to do a thesis with total number of credits as at least 36 credits.

2) Plan A (2) Students are required to do a thesis with total number of credits as at least 12 credits.

27.1.2 Doctoral degree student are required to proceed as follows.

1) Plan 1.1 Students are required to do a thesis with total number of credits as 48 credits. Plan 1.2 Students are required to do a thesis with total number of credits as 72 credits.

2) Plan 2.1 Students are required to do a thesis with total number of credits as 36 credits. Plan 2.2 Students are required to do a thesis with total number of credits as 48 credits.

27.2 Appointment of a thesis supervisor

The Graduate School will appoint a thesis supervisor for each student according to the nomination of the faculty following these criteria.

27.2.1 Master's level thesis requires 1 advisor and 1-2 co-advisor committee (if any).

27.2.2 Doctoral level thesis requires 1 advisor and 1-3 co-advisor committee (if any).

27.3 Proposal examination

The students are required to present the proposal to the proposal examination committee appointed by the Graduate School. The appointed committee consists of a chair person, co-advisor committee (if any) and the lecturers in the respective field which will be totally 3-6 members. The proposal is required to be approved by the committee and reported the approval with a complete proposal to Graduate School. The Graduate School will then announce the approval to continue doing the thesis.

27.4 In doing a thesis, the student is required to follow the Naresuan University's announcement on "Regulations of Doing Thesis"

27.5 Thesis examination

The Graduate School will appoint a thesis committee for each student at the Master's and Doctoral levels according to the nomination of the department.

27.5.1 Master's degree students under Plan A (1) will be allowed to take thesis examination when they have completely registered all thesis courses. Master's degree students under Plan A (2) will be allowed to take thesis examination when they have completely registered all course work and thesis courses.

27.5.2 Doctoral degree students under Plan 1 and Plan 2 will be allowed to take thesis examination when they have completely registered thesis courses or registered thesis and course work according to the curriculum; and have completely passed the qualifying examination for longer than 1 semester. The application for taking the thesis examination is required to follow the University's announcement on "Regulations of Doing Thesis".

27.6 Thesis defense committee

27.6.1 For master degree, the Graduate School will appoint at least three members of thesis defense committee including:

- 1) A full-time lecturer of the course or an external lecturer as a chair committee
- 2) The advisor and co-advisor (if any) as the committee member(s)
- 3) At least one lecturer of the course or an external lecturer as the committee member(s).

The committee members must consist of at least one external lecturer.

27.6.2 For doctoral degree, the Graduate School will appoint at least five members of thesis defense committee including:

- 1) An external lecturer as a chair committee
 - 2) The advisor and co-advisor (if any) as the committee member(s)
- At least one lecturer of the course or an external lecturer as the committee member(s).

The committee members must consist of least one external examiner.

27.7 Thesis defense and result reporting

Oral thesis defense must be an opened system so that the outsiders can attend. The committee will report the result to the graduate School within two weeks after the examination date.

Item 28: Nomination for Conferment of a Degree

Students in the last semester must submit a report letter of expected graduation with the approval from his/her academic advisor within four weeks of the beginning of that semester. Students who are already approved for conferment of a degree must meet these following criteria:

28.1 Graduate Diploma programs and Higher Graduate Diploma

28.1.1 Having completed the duration of study as specified by the course

28.1.2 Having registered all courses as required by the course

28.1.3 Having completed all courses and passed all conditions as specified in the course

28.1.4 Having a grade point average of not less than 3.00

28.2 Master's degree Plan A (1)

28.2.1 Having completed the duration of study as specified by the course

28.2.2 Having registered all courses as required by the course

28.2.3 Having passed the English proficiency test as announced by the University

28.2.4 Having proposed the thesis defense and passed the final oral thesis defense

28.2.5 The thesis or a part of it must be published or accepted as full paper publication by a national or international journal as qualified by Higher Education Commission

28.3 Master's degree, Plan A (2)

28.3.1 Having completed the duration of study as specified by the course

28.3.2 Having registered all courses as required by the course

28.3.3 Having passed the English proficiency test as announced by the University

28.3.4 Having completed all courses and passed all conditions as specified in the course

28.3.5 Having a grade point average of not less than 3.00

28.3.6 Having proposed the thesis defense and passed the final oral thesis defense

28.3.7 The thesis or a part of it must be published or accepted as full paper publication by a national or international journal as qualified by Higher Education Commission or full-paper presented in an academic conference as having accepted as a proceeding by that conference

The doctoral student who cannot achieve the doctoral degree will be allowed to change to be a master degree student, but s/he is required to follow the criteria of the master's degree course.

28.4 Master's degree, Plan B

28.4.1 Having completed the duration of study as specified by the course

28.4.2 Having registered all courses as required by the course

28.4.3 Having passed the English proficiency test as announced by the

University

28.4.4 Having completed all courses and passed all conditions as specified in

the course

28.4.5 Having a grade point average of not less than 3.00

28.4.6 Having passed the comprehensive examination

28.4.7 Having completed the report of Independent Study and passed the final oral examination by the university's committee

28.4.8 Independent Study or a part of it has been published or presented in an academic conference as the full paper, and been published as the proceeding from that conference

28.5 Doctoral degree, Plan 1

Thesis or a part of it has been published or accepted for publication.

1) Science and Technology Cluster and Health Science Cluster

Two thesis works or a part of them has been published or accepted for publication as a research paper or full paper. One of those must be published in an international journal in SCOPUS or ISI, and the other can be published in national or international journal as certified by Office of the Higher Education Commission, from TCI 1.

2) Social Sciences Cluster

Two thesis works or a part of them has been published or accepted for publication as a research paper or full paper. Both works must be published in either national or international journal as certified by Office of the Higher Education Commission, from TCI 1.

In case of publication acceptance, the student must identify the volume and issue of the publication.

28.6 Doctoral degree, Plan 2

Thesis or a part of it has been published or accepted for publication.

1) Science and Technology Cluster and Health Science Cluster

Thesis or a part of it has been published or accepted for publication as a research paper or full paper in SCOPUS or ISI.

2) Social Science Cluster

Thesis or a part of it has been published or accepted for publication as a research paper or full paper in either national or international journal as certified by Office of the Higher Education Commission, from TCI 1.

In case of publication acceptance, the student must identify the volume and issue of the publication.

Item 29: Termination of the Student Status

A student may lose his/her status under the following circumstances:

- 29.1 Death
- 29.2 Resignation
- 29.3 Transference to another university
- 29.4 Being disqualified according to Item 5
- 29.5 Failure to register in time without a request for leave approved within 30 days after the beginning of a regular semester and within 15 days after the beginning of a summer semester
- 29.6 Having been a student for longer than the period allowed for completion of a course as specified in Items 19.1, 19.2, and 19.3
- 29.7 A grade point average of lower than 2.5
- 29.8 An “Irregular Student” unable to switch the status to “Regular Student” as specified in Item 7(2)
- 29.9 Failure to pay for the tuition fees within the specified period
- 29.10 Taking a leave of absence and/or sick leave for more than one regular semester in the first academic year without any cumulative credits. For those who register one semester an academic year, taking leaves of absence and/or sick leave for more than two semesters without any cumulative credits will be terminated.
- 29.11 Ordered to resign by university apart from those mentioned above

Item 30: Leave of Absence

- 30.1 A “Regular Student” taking a leave of absence must pay for the leave fee within two weeks after the beginning of a regular semester and one week for a summer semester. There is an exception for the students who have already paid the tuition fee for that term.
- 30.2 The student’s status will return to the same status and receives the same rights as before taking a leave.
- 30.3 A “Regular Student” who intends to resign must submit a request to the University. They will still maintain their student status and must follow the rules and regulations until the request is approved.

Item 31 specified in Naresuan University’s Rules and Regulations for Graduate Studies 2016 dated on August 28, 2016 is replaced by the following:

Item 31: Curriculum Quality Assurance

All curricula must clearly set up a curriculum quality assurance system which consists of these 6 following criteria:

- 31.1 Standard Administration
- 31.2 Graduate students
- 31.3 Undergraduate students
- 31.4 Lecturers

31.5 Curriculum, learning and teaching, and student evaluation

31.6 Facilities for learning

Item 32 specified in Naresuan University's Rules and Regulations for Graduate Studies 2016 dated on August 28, 2016 is replaced by the following:

Item 32: Curriculum Development

The standard and quality of all curricula must be updated every year and be evaluated for continuing development every five year.

Item 33: A Certificate of Exceptional Study

The University may grant a certificate of exceptional study for students whose grade point average is 4.00 or those whose results of the thesis or independent study have been patented.

In case that the graduate students hold a memorandum of understanding (MOU) with other national or international institutes, the students must follow the regulations as stated in the MOU.

Stipulation of Rules and Regulation

Item 34

The rules and regulations of the graduate students prior to 2011, the students must follow the previously announced rules and regulations.

Item 35

The University president will stipulate these rules and regulations. Cases other than these will be under the consideration of the president.

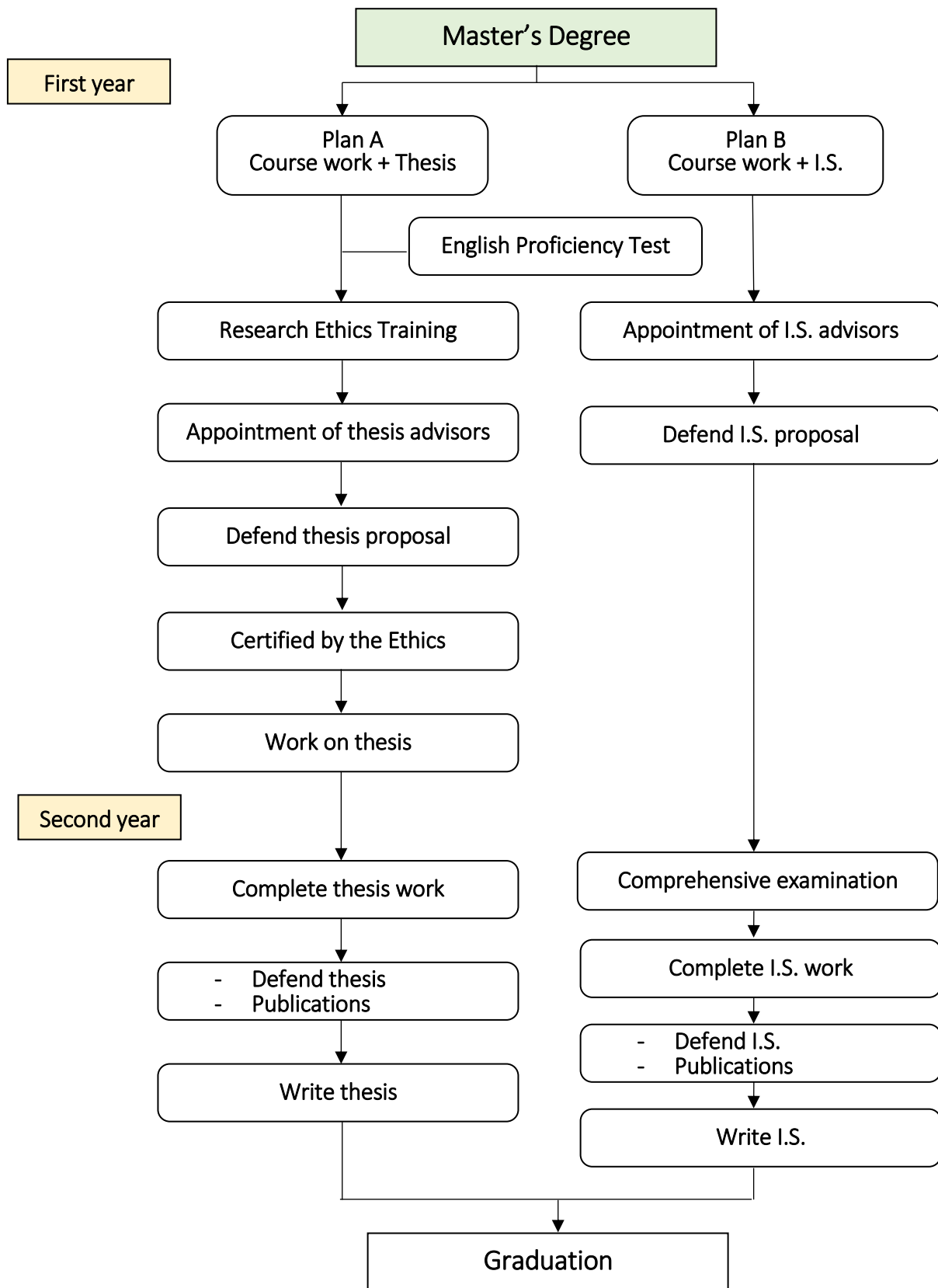
English Proficiency Requirement for Graduation

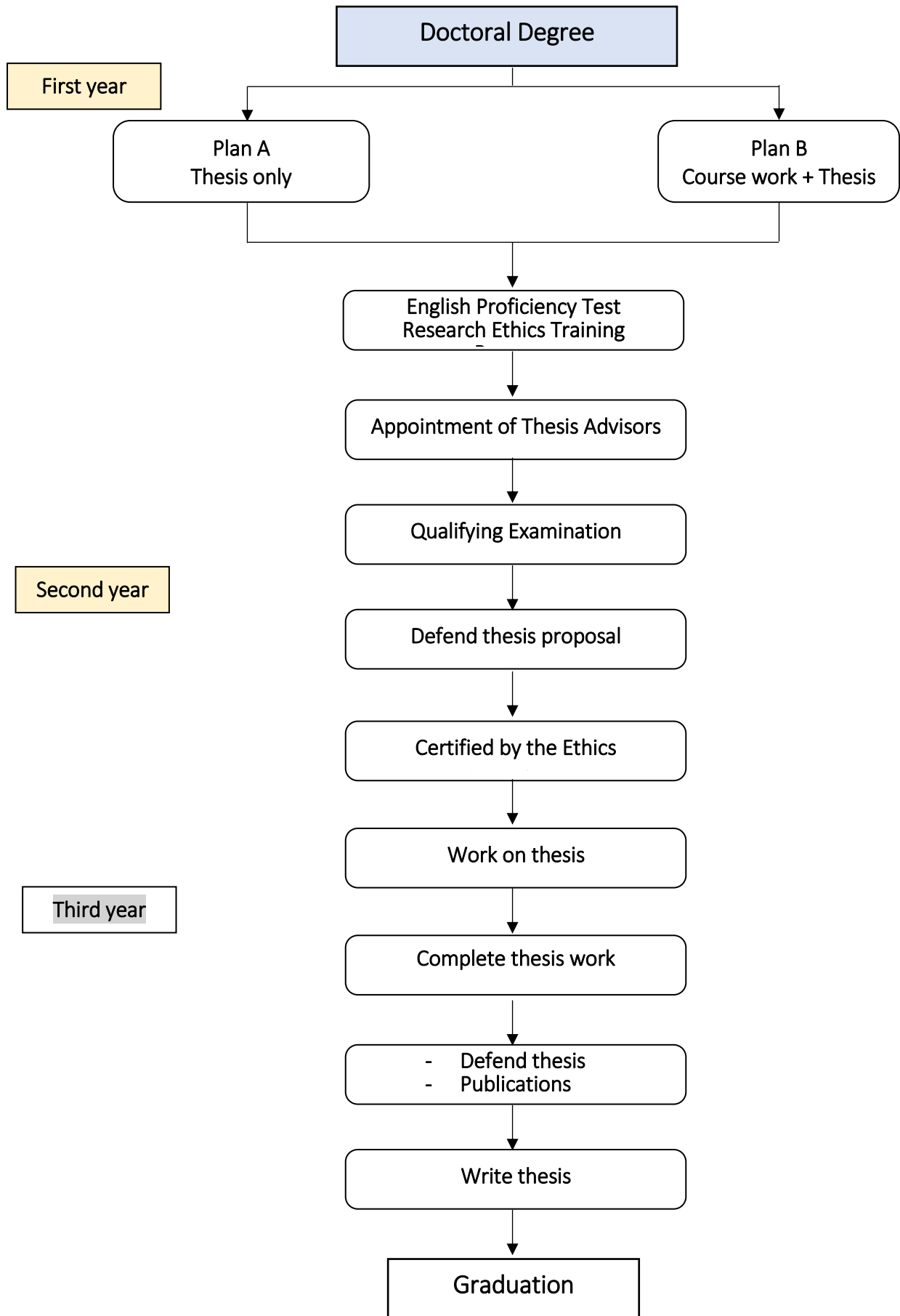
Naresuan University graduate student are required to go through English Proficiency Test before graduation and need to get the score equivalent to or above the following criteria:

No.	Scoring Criteria	Master Degree		Doctoral Degree	
		Thai Programs	International Programs	Thai Programs	International Programs
1	Paper based TOEFL	417	453	500	550
2	Internet Based TOEFL	35	46	60	79
3	International English Language Testing System (IELTS)	5.0	5.5	6.0	6.5

No.	Scoring Criteria	Master Degree		Doctoral Degree	
		Thai Programs	International Programs	Thai Programs	International Programs
4	Chulalongkorn University Test of English Proficiency (CU-TEP)	54	60	65	71
5	Cambridge English Placement Test (CEPT)	B1 (37)	B2 (40)	B2 (43)	B2 (46)

Milestone to Graduation





Academic Calendar

Naresuan University conventionally offers two semesters each academic year. Academic semester is a total of 15 weeks and summer semester is optional. Key timelines are detailed below.

Items	Semester 1	Semester 2	Summer
Registration period	Early June	Early November	Mid-March
Classes begins	Mid - June	Late November	Early April
Final exam period	Mid - October	Mid-March	Late May
Semester break	Late October - Mid November	Late March - Early April	Early June - Mid June

Naresuan University's Announcements on Occasional Tuition Fees for Graduate Level

List of Fees	Amount (baht)
1. Enrollment	
1.1. Self-enrollment	1,000
1.2. Via postal service	1,000
2. Maintenance of student status	
2.1. 1 st Semester (including welfare assurance)	1,235
2.2. 2 nd and 3 rd Semesters	1,000
2.3. Summer Semester (for In-Service Teaching Project) (including welfare assurance)	1,235
3. Transfer from other institutes	3,000
4. Fine imposed after the registration deadline	25/day
5. Degree registration	2,500
6. Student identification card	200
7. Changing faculty, field, or plan of study	1,000
8. Credit transfer	100/time
9. Certificate or Transcripts	
9.5 Regular rate	100
9.6 Express rate	200
9.7 Domestic mail	
- Registered mail (R)	50
- Express mail (EMS)	80
9.8 International mail	
- Registered mail (R)	250
- Express mail (EMS)	1,500

List of Fees	Amount (baht)
10. Fine for delay of graduation submission (Official day counted only)	50/day
11. Reinstatement of student status	2,000
12. Submit for thesis proposal examination	2,000
13. Submit for thesis Examination	
13.1 Master degree (Thai Program)	5,000
13.2 Master degree (International Program)	7,000
13.3 Doctoral degree (Thai Program)	7,000
13.4 Doctoral degree (International Program)	10,000
14. Comprehensive examination	500
15. Qualifying examination fee	500
16. Graduation Verification (urgent case)	500

Related GS Forms for Graduate Student

Master Degree

1. [GS.11](#) Appointment of Advisory Committee
2. [GS.11\(1\)](#) Change Appointment of Advisory Committee (For NU.ID> 54)
3. [GS.11\(1-1\)](#) Request for Approval of Master's Thesis Proposal
4. [GS.11\(4\)](#) Request form for changing thesis title (For NU.ID >54)
5. [GS.12](#) Request the letter for expert to review research instruments
6. [GS.13](#) Request the letter for collecting data (For NU.ID. >54)
7. [GS.14](#) Confirmation form of thesis involving/not involving with research ethical issue
8. [GS.20](#) Request for certified publication of the Graduate thesis
9. [GS.20\(1\)](#) Form for certified publication of the Graduate thesis
10. [GS.21](#) Approval of Thesis / Dissertation Committee
11. [GS.21\(1\)](#) Request for changing thesis examination date/committee (For NU.ID.>54)
12. [GS.24](#) Report of the Thesis/Dissertation Examination
13. [GS.25](#) This Format checking report form
14. [GS.26](#) Submission and approval of the completed Thesis
15. [GS.27](#) Approval of program completion for graduation of master degree

Doctoral Degree

1. [GS.11](#) Appointment of Advisory Committee
2. [GS.11\(1\)](#) Change Appointment of Advisory Committee (For NU.ID> 54)
3. [GS.11\(1-2\)](#) Appointment of doctoral degree thesis proposal committee
4. [GS.11\(4\)](#) Request form for changing thesis title (For NU.ID >54)
5. [GS.12](#) Request the letter for expert to review research instruments

6. GS.13 Request the letter for collecting data (For NU.ID. >54)
7. GS.14 Confirmation form of thesis involving/not involving with research ethical issue
8. GS.20 Request for certified publication of the Graduate thesis
9. GS.20(1) Form for certified publication of the Graduate thesis
10. GS.21 Approval of Thesis / Dissertation Committee
11. GS.21(1) Request for changing thesis examination date/committee (For NU.ID.>54)
12. GS.24 Report of the Thesis/Dissertation Examination
13. GS.25 This Format checking report form
14. GS.26 Submission and Approval of the Completed Dissertation
15. GS.28 Approval of Program Completion and Convocation of the Doctoral Student

6. Student ID

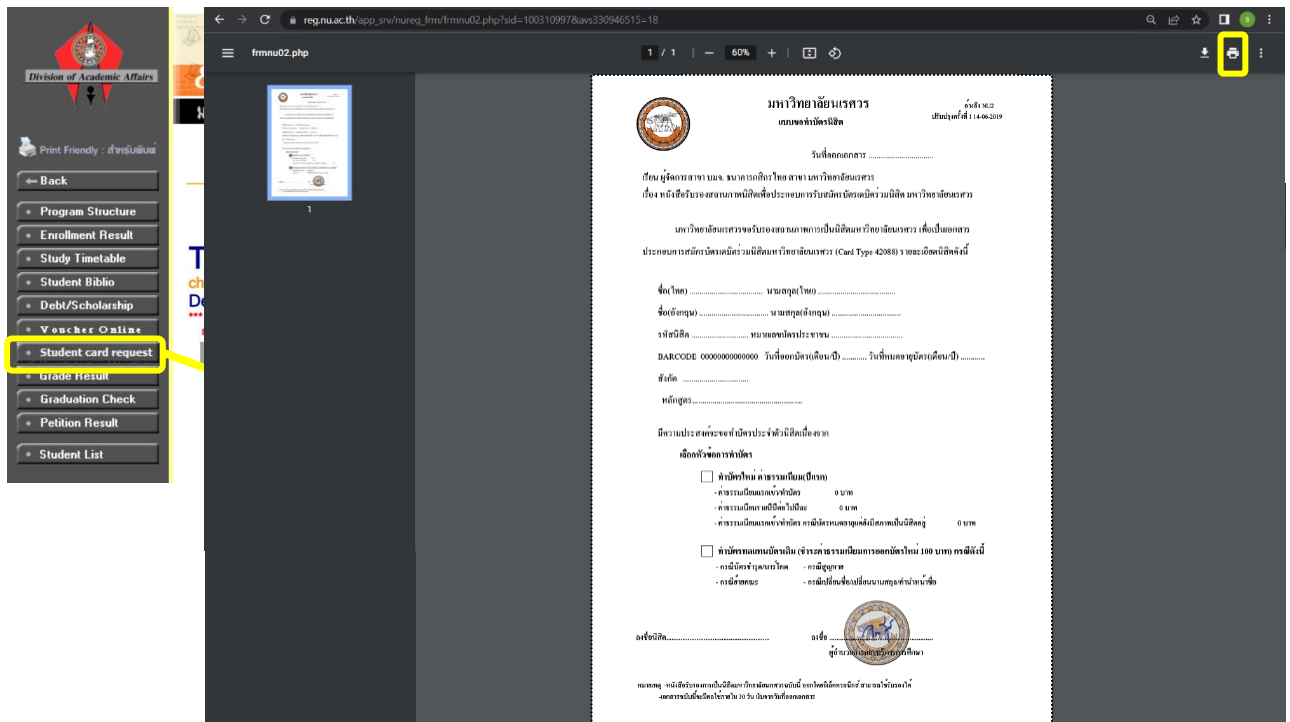
NU Student Identity (ID) card is the ID card which may be used to verify aspects of a student's personal identity. All students who enroll at NU are required to have their student ID cards. You will use your student ID card for identification, building access, NU Library, NU Dorm, and university transactions such as borrowing books from NU Library.

In case of new request or renewal for student ID card, the process is as following:

1. Access to www.reg.nu.ac.th and click at Login. Then, fill out your student ID and Password.

The screenshot shows the website interface for the Registrar's Office. On the left, a navigation menu includes 'Login', 'Course - Class', 'Exam Schedule', 'Instructor Timetable', 'Room Timetable', 'Calendar', 'Program Information', 'Graduate student info', 'Download Form', 'Student statistic', 'Fee charge', 'Regulation', 'FAQ', and 'Thesis'. The main content area features a 'NEWS' section with a 'Home' button. On the right, a login form is displayed with the heading 'PLEASE INPUT YOUR LOGIN CODE AND PASSWORD'. The form contains two input fields: 'LOGIN CODE (or NUNET Account)' and 'PASSWORD', followed by a 'LOGIN' button. A security notice at the bottom right states 'This page secured login with SSL(https)'.

2. After login, you will see the tab named “Student card request” and click on that tab. The printable form of student card request (NU2 Form) is pop-up and could be printed out via a printer icon. Then you can tick the alternative matching with your requirement.



3. Submit the aforementioned form together with your passport to the Kasikorn Bank (KBank) at Naresuan University branch near NU Square. Additionally, please wear university uniform or smart casual outfit for the polite portrait on your card.



7. Immigration Matters for International Student

1. Visa

Visa can only be obtained outside of Thailand from a Royal Thai Embassy or Consulate. The Embassy or Consulate will typically issue a visa sticker (Figure 1) in your passport and this allows you to enter the Kingdom legally under specific conditions.



Figure 1

1.1 Non-Immigrant ED Visa

All students who study at Naresuan University (NU), Phitsanulok, are required to hold a Non-Immigrant Education Visa or Non-ED Visa. It is illegal to work in Thailand under this visa type. International students who are accepted to study at NU will receive two certified letters and other related documents from the university to be submitted to the Royal Thai Embassy or Consulate along with their visa application form:

- 1) Acceptance Letter
- 2) Visa Request Letter (in Thai)
- 3) NU President Verification Letter

The Non-ED visa fee is 2,000 Baht (single-entry) and 5,000 Baht (multiple-entry) or its equivalent depending on the country of issuance. Please check with the respective Royal Thai Embassy or Consulate in the country where you will apply for the visa for further details. Go to <http://www.thaiembassy.org/main/> to find the nearest Royal Thai Embassy or Consulate. For more information about visa application process, visit: www.mfa.go.th/main/en/.

1.2 Number of Entry

When you arrive at the airport, the immigration officer will stamp an entry stamp (figure 2) in your passport. Always double-check the visa type and expiry date on the entry stamp every time you go through the immigration counter to make sure you get the correct stamp, not a 30-day visa exemption. Please note that you must return to that immigration counter immediately and have it corrected in case of an incorrect visa type and/or expiry date found on the stamp,

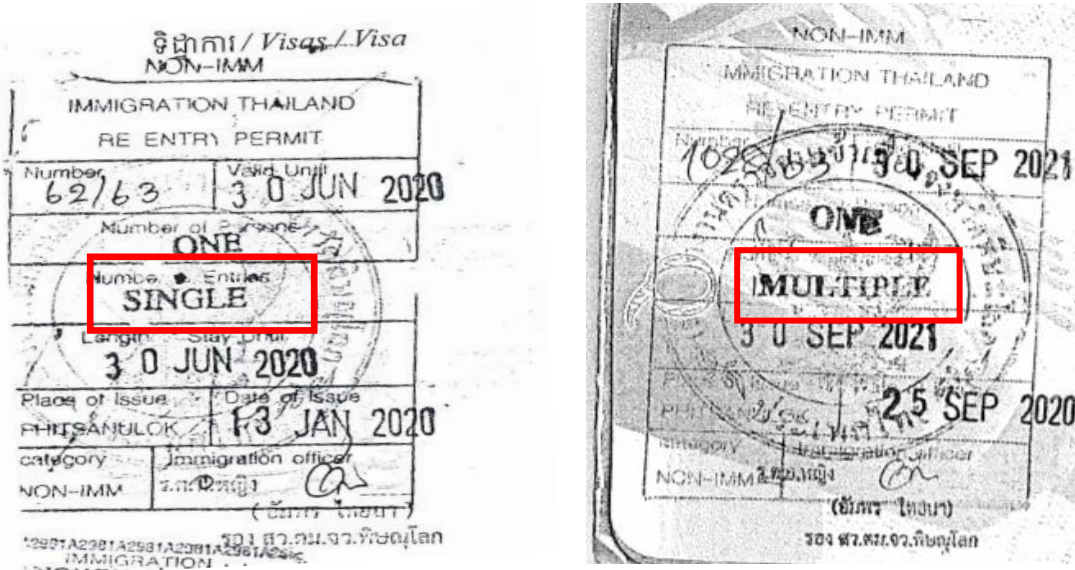


Figure 2

There are two types of entries for Non-ED Visa: a single-entry and a multiple-entry.

In order to determine if you should apply for a single-entry or a multiple entry visa, you should consider the number of times you intend to travel outside of Thailand within the visa validity period.

The entry stamp shows your date of entry and the expiry date (figure 3) to indicate when you should:

1. Get an extension of stay (for single-entry visa), or
2. Exit the country (for multiple-entry visa)

3. Residence Notification (TM. 30)

You must register your address to Phitsanulok Immigration Office within 24 hours of arrival.

If you live on campus, Division of Student Affairs will register your address via the immigration website.

Required documents: 1) Passport and 2) TM. 6 Departure Card

If you live off campus, you can report your address by the following 2 ways:

1) In person

You and/or your landlord can register in person at Phitsanulok Immigration Office

Required documents:

- Completed TM. 30 application form
- Copies from following passport pages: Detail page (front page), Current visa/extension of stay, Last entry stamp
- TM. 6 Departure Card
- Signed copy of the landlord's ID card
- Signed copy of the property title deed (house book or Tabien Baan)
- Signed copy of the rental agreement/contract
- Power of Attorney Letter affixed with 10 Baht tax stamp if reporting on behalf of the landlord

After you have completed the registration, you will receive a Receipt of Notification (figure 5) taken from the bottom portion of the TM. 30 form. The immigration officer will staple this in your passport.

ใบรับการแจ้งคนต่างด้าวเข้าพักอาศัย
RECEIPT OF NOTIFICATION

ข้าพเจ้า _____ ต.ต. อภิวิรัตน์ อินทะจันทร์ _____ ตำแหน่ง _____ ผ.ท. จ. พิษณุโลก
I _____ TITLE _____

ได้รับการแจ้งบุคคลต่างด้าวเข้าพักอาศัยของ MR. TEBOGO BALONE สัญชาติ BOTSWANA
HAVE RECEIVED NOTIFICATION OF ALIEN'S ADDRESS FROM NATIONALITY

ซึ่งได้รับแจ้งการเข้าพักอาศัยของ นาง อภิภรณ์ พงษ์มนต์ รวม 1 คน
WHO NOTIFY THEIR RESIDENCE WHERE ALIENS HAVE STAYED TOTAL PERSONS

ไว้แล้วเมื่อวันที่ 12 JUL 2022 พ.ศ. _____ เวลา 11.30 น.
ON (DATE) MONTH YEAR HOURS

เลขที่ 15/4 ม. 7 ก. 1 ลงชื่อ _____ ต.ต. _____
ต. พ.พิศ อ. 127 จ. พิษณุโลก SIGNATURE IMMIGRATION OFFICER

Figure 5

2) Online

Only your landlord can register you via online when you move into the premise. Your landlord must set up an online account first and obtain a personal username and password at: <https://extranet.immigration.go.th/fn24online/> to access the immigration's online address registration portal. Be sure to ask for a screenshot/ printout copy of

the reporting slip and staple it in your passport. You will need to have this in your passport at all times as proof of address registration.

Note: You will be denied any services at the Immigration Office if you failed to report your address within 24 hours of arrival and/or if your address registration is not up-to-date. Additionally, your landlord may be fined up to 8,000 Baht for not registering your address.

4. 90-Day Reporting (TM. 47)

All international students holding a single-entry visa or extension of stay are required to report themselves to the Immigration Office every 90 days. Students are responsible for filing their own 90-day reporting. Students holding a multiple-entry visa are exempted from reporting but must exit Thailand every 90 days instead. The first 90-day reporting for new international students with new single-entry visa will be done automatically at the same time during the first extension of stay application at the Immigration Office.

However, students are responsible for filing their next 90-day reporting. When you exit and re-enter Thailand, your next 90-day reporting due date will automatically reset. Note your new 90-day reporting due date, counting from the day you re-enter Thailand. The 90-day reporting can be done by the following 2 ways:

1) In person

You can do the 90-day reporting 15 days before the due date to 7 days after the due date at Phitsanulok Immigration Office. You will receive a Receipt of Notification (figure 6) that will be stapled in your passport indicating your next 90-day reporting due date. Bring your passport with up-to-date address registration and 90-day reporting Receipt of Notification with you when you go to the Immigration Office to do the reporting.

ใบรับแจ้งการอยู่เกิน ๙๐ วัน ของบุคคลต่างด้าว
RECEIPT OF NOTIFICATION
สำหรับเจ้าหน้าที่
FOR OFFICIAL USE ONLY

ชื่อ นามสกุล อิศริณี อิศริณี ตำแหน่ง ผ.ม.หญิง ต.ม.จว. พิษณุโลก บก.ต.ม.5
WARUSAWITHARANE AMILYA ISURINI (FEMALE)
ได้รับแจ้งการอยู่ในราชอาณาจักรไทยครบ ๙๐ วัน จาก
HAVE RECEIVED NOTIFICATION OF STAYING IN THAILAND FOR 90 DAYS FROM
สัญชาติ LKA-SRI LANKAN วันที่ 19 เดือน DECEMBER ปี ค.ศ. 2019
NATIONALITY ON DATE MONTH YEAR
เวลา 11:58:07 น. รายงานตัวก่อน 15 วัน
HOUR จะได้รับแจ้งเกิน 7 วัน

ลงชื่อ _____ ผู้รับแจ้ง
SIGNATURE IMMIGRATION OFFICER

คำเตือน / NOTICE
1. การแจ้งที่เกินกว่า ๙๐ วัน ไม่ถือว่าเป็นการต่ออายุวีซ่า
THIS IS NOT AN EXTENSION OF STAY
2. กรุณาตรวจสอบวันหมดอายุของวีซ่าในหนังสือเดินทางก่อนมาแจ้งอยู่เกิน ๙๐ วัน
PLEASE CHECK EXPIRY DATE OF VISA IN YOUR PASSPORT
3. การแจ้งที่เกินกำหนดค่าปรับคือ ๘,๐๐๐ บาท ไม่เกิน ๘,๐๐๐ บาท
THE FINE OF OVERDUE NOTIFICATION IS NOT EXCEEDING 8,000 BAHT

THIS IS NOT AN EXTENSION OF STAY PLEASE
NOTIFY YOUR ADDRESS AGAIN ON
17 Mar 2020 / 17 มี.ค. 2563
KEEP IN PASSPORT

Figure 6

2) Online

You can report yourself online from 15 days before the due date to the actual due date. Go to the website:

<https://extranet.immigration.go.th/fn90online/online/tm47/TM47Action.do> using Internet Explorer.

If the above link does not work, visit: <https://www.immigration.go.th/> and click on the bar on the left-hand side that says “Apply for Notification of Staying in the Kingdom Over 90 Days.”

Please note that this online reporting system may not always work properly. If the online reporting isn't working, then the 90-day reporting has to be done in person at the Immigration Office.

Note: Fine for late reporting is 2,000 Baht or 5,000 Baht if you get arrested. It is your own responsibility to report yourself to the Immigration Office. IAC shall not be held responsible or liable for any fees incurred due to your negligence.

5. Re-Entry Permit (TM. 8)

International students holding single-entry visa or extension of stay must apply for a re-entry permit at the Immigration Office before exiting Thailand to go abroad. The re-entry permit will be valid until the expiry date of your single-entry visa or extension of stay. So be sure to do your extension of stay first before applying for a re-entry permit. Students holding multiple-entry visa can exit Thailand without obtaining this reentry permit.

Note: Exiting Thailand without this permit will automatically invalidate your single-entry visa or extension of stay. You will get a 30-day visa exemption stamp instead when you re-enter Thailand. Consequently, you must leave Thailand and re-apply for a new Non-ED Visa.

Two types of re-entry permit:

1) Single re-entry permit: If you intend to leave Thailand only one time within your visa or extension of stay validity period. If you need to leave Thailand again, you will have to apply for a new re-entry permit. The fee for a single re-entry permit is 1,000 Baht.

2) Multiple re-entry permit: If you intend to leave Thailand multiple times within your visa or extension of stay validity period. The fee for a multiple re-entry permit is 3,800 Baht.

Required documents:

- Completed and signed TM. 8 application form
- Signed photocopies of: Passport (main page), Current visa/extension of stay, Last entry stamp, Departure Card (TM. 6), Up-to-date address registration, One recent passport-size photograph (2 inches/4x6 cm)
- Application fee: 1,000 Baht for single re-entry or 3,800 Baht for multiple re-entry.

6. Passport

6.1 New Passport

When you renew your passport, you must transfer your extension of stay stamps from the old passport to the new passport.

Required documents:

- Completed Transfer Form (at Immigration)
- Up-to-date address registration
- Copies from following passport pages: Front page of new and old passport, Last extension of stay, Last entry stamp
- TM. 6 Departure Card

6.2 Lost or Stolen Passport

If you lost your passport, you must:

- 1) Report it to a nearby police station and obtain a police report
- 2) Report to your embassy and apply for a new passport
- 3) Inform DIALD immediately
- 4) Go to the Immigration Office to transfer your extension of stay stamp(s) to your new passport.

Required documents:

- Completed Transfer Form (at Immigration)
- Up-to-date address registration
- Police report confirming the loss of passport
- Copies from following passport pages: Front page of new passport, Front page of old passport (if available), Last extension of stay (if available), Last entry stamp (if available)
- TM. 6 Departure Card (If available)

7. Immigration Fees and Fines

- Overstay fine: 500 Baht per day, maximum 20,000 Baht with deported and banned from re-entering Thailand if overstayed more than 90 days
- Extension of stay fee: 1,900 Baht
- Late 90-day reporting fine: 2,000 Baht or 5,000 Baht if get arrested
- Late address registration penalty:
You: Denied any services at Immigration Office
Your landlord: 8,000 Baht
- Re-entry permit fee:
Single re-entry: 1,000 Baht
Multiple re-entry: 3,800 Baht

8. Immigration Checklist

8.1 Pre-arrival:

- Apply for Non-ED visa

8.2 On arrival:

- 1) Receive Arrival/Departure Card or TM.6 Card and keep in passport at all times
- 2) Receive entry stamp and double-check if stamped correctly

8.3 During study period:

- 1) Do address registration
- 2) Do 90-day reporting
- 3) Apply for an extension of stay (Notify DIALD at least 2 weeks before expiry date)
- 4) Do address registration updated
- 5) Apply for re-entry permit before going abroad
- 6) Notify DIALD at least 2 weeks before last day of studying to cancel visa

Required forms can be downloaded at

https://www.diald.nu.ac.th/eng/online_service_overseas_student.php

9. Phitsanulok Immigration Office

539 Moo 5, Huaro Sub-district, Muang District, Phitsanulok Province 65000

Website: <https://phitsanulok.immigration.go.th/en/front-page-english/>

Contact the immigration office

Email: phitsanulok.imm5@gmail.com

Facebook: <https://www.facebook.com/immphitsanulok?rdc=1&rdri>

ANNOUNCEMENT **NEW OFFICE !!**
PHITSANULOK IMMIGRATION
Start Service on **MARCH 28, 2022**

PHITSANULOK IMMIGRATION OFFICE
Near Phitsanulok Provincial Stadium
Opposite Police Provincial Police Office

PHITSANULOK PROVINCIAL STADIUM
PHITSANULOK PROVINCIAL POLICE
TRUAM UDOM SUKSA SCHOOL OF THE NORTH

GOOGLE MAP

@phitsanulok.immigration 0-5524-7722

8. University Facilities



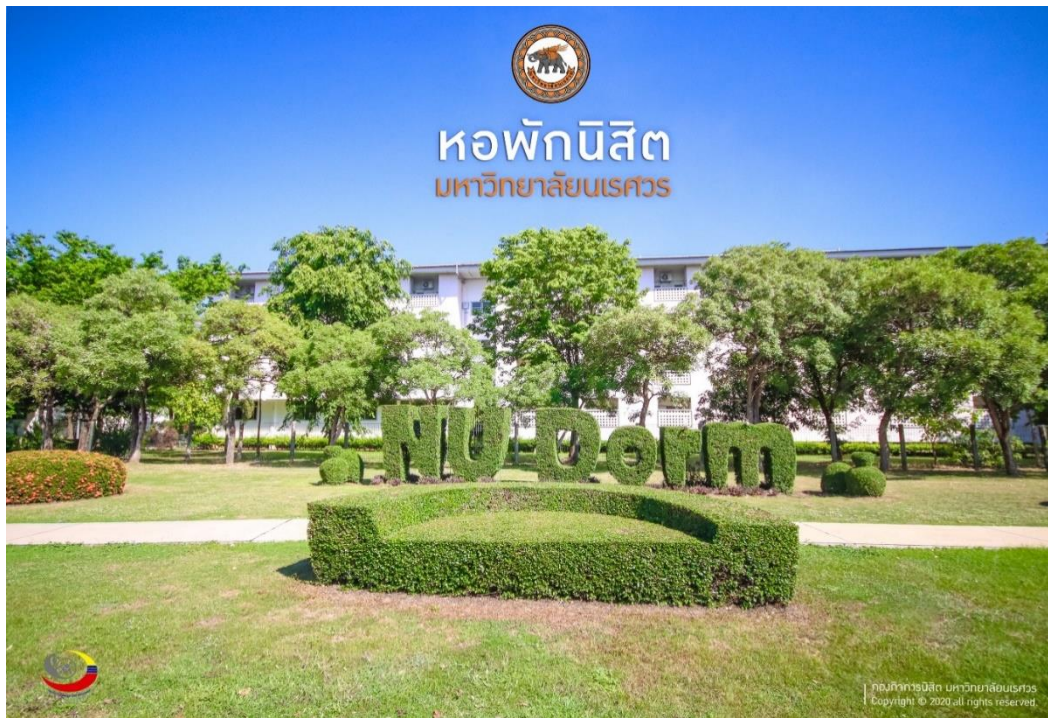
- Dormitory

The university dormitory (NU Dorm) has fully furnished rooms (equipped with amenities such as electric fans, air conditioners, beds, desks, clothes lines, wardrobes, lamps, bathroom, toilet, and water heater) with a number of services, such as reading rooms, wireless internet access, pharmaceutical service, household services, ambulance service, facial recognition system, and common rooms. Rooms are assigned to all international students. All students who stay in NU dormitory must follow the rules and regulations as indicated in this link [NU Dormitory Rules and Regulations](#).





กองกิจการนิสิต มหาวิทยาลัยนเรศวร
Copyright © 2020 all rights reserved.



หอพักนิสิต
มหาวิทยาลัยนเรศวร



กองกิจการนิสิต มหาวิทยาลัยนเรศวร
Copyright © 2020 all rights reserved.

Room Type		*Rent fee (Baht) Per academic year	Other fees
Two students per room	Room equipped with fan	25,600	<ul style="list-style-type: none"> • NU Dormitory Electricity charge: 5 baht/unit/month, uncharged for cost of water • NU Dormitory insurance and other costs must be paid on the arrival date at dormitory, which include: <ul style="list-style-type: none"> - Dormitory liability insurance: 1,000 Baht* - Key deposit: 100 Baht, returned after graduation* <p>*The 1,100 deposit is for damage insurance (1,000 Baht) and a room key (100 Baht). The dorm will return this amount when you graduate. It is a requirement that you inform the Dormitory Office at least 1 month prior to the graduation; otherwise, the deposit will be forfeited.</p>
	Room equipped with air-conditioner	29,200	
Four students per room	Room equipped with fan	12,800	
	Room equipped with air-conditioner	14,600	
* Rent fee is subject to change in the future.			

- Naresuan University Central Library

Service Hour: Monday - Friday, 08.00 a.m. - 08.30 p.m.
Saturday - Sunday, 09.30 a.m. - 05.30 p.m.

*Informal Reading Zone: IRA (Reading zone),
1st floor opens 24 hrs.

Website: <http://www.lib.nu.ac.th/web/>



Service of NU Central Library

Online Service

- Document Delivery Service
- Inter Library Loan
- NU Digital Repository
- Online Databases
- Online Renewal
- Reserveable Study Rooms
- Suggest New Books
- VDO Online

Service Information

- Borrowing Privileges
- eForm for Library Users
- Library Fine Charges
- Library Map and Floor Plans
- Library Activity Calendar
- Library Hours
- Library Member
- Library Rules and Regulations
- Library Quick Services



- Health Science Library, Faculty of Medicine



- Division of International Affairs and Language Development Services

The Division of International Affairs and Language Development (DIALD) have 3 sub-offices:

1. **Office of Global Engagement** which in charge of international scholarships, Overseas exchange program for students and staff (inbound& outbound), MOU/ MOA, overseas arrangements, international conferences, overseas guests, and international organization memberships.
2. **Office of International Services** which in charge of visas for Thais and international students and staff, recommendation letters, international news and international documentation
3. **Office of Language development and Testing** which provide various language raining courses, writing clinic, let's talk activity, self-access center and English proficiency tests.

Location: 5th floor, CITCOMS building
Working hour: Monday-Friday 08:30 a.m.- 04:30 p.m.
Website: <https://www.diald.nu.ac.th/eng/>



Naresuan University Language Centre

Writing clinic and Let's talk are activities to response to a student who needs any assistance from English Native speakers such as checking articles or papers grammatically, practicing English presentation or improving English student's conversational skills accordingly. For English test, Cambridge English Placement Test or CEPT will be held once a month by opening for applying online in the beginning of each month via the website of DIALD.



Location: 4th floor, CITCOMS building
Working hour: Monday-Friday 08.30 a.m. - 04.30 p.m.
Website: <https://www.diald.nu.ac.th/eng/>



- Center for Information Technology and Communication Services (CITCOMS) and Internet Service

- Service:**
- NU Net
 - NU Account
 - NU WiFi
 - NU Mail Services
 - University IT System
 - e-Learning

Service Hour: Monday-Friday 08:30 a.m. - 4:30 p.m.

- Service:**
- Computer room
 - Mini meeting room

Service Hour: Monday - Friday 08:30 a.m. - 09:30 p.m.

Saturday - Sunday 08:30 a.m. - 04:30 p.m.
 Closed on a national holiday



Internet Service

Free internet connection (NU Wi-Fi) is available around the campus by using student ID and password login. NU Wi-Fi is provided in every common room at the university dormitories.



- Naresuan University Hospital, Faculty of Medicine



Naresuan University Hospital provides medical services for NU students. The hospital is located right by Gate 2 of the university. A student presents his/her student card to a medical officer to receive the services free of charge. International students must enroll in the NU medical plan and pay the fees before registration. The health fees of scholarship students are provided by their insurance plans.

Health care services both IPD and OPD to all university students and residents in this area. The capacity of hospital is 472 beds; 362 beds for IPD, 40 beds for intensive care, and 70 other beds. We have 7 excellence centers, namely; Heart Center, Hematology Research Center, Cancer Center, Corneal Transplantation Center, Renal Center, Infertility Center, Naresuan Cleft and Craniofacial Center.



- NU Dental Clinic

Location: Dental Hospital, the Faculty of Dentistry

Service Hour: Monday - Friday 08:30 a.m. - 08:00 p.m.
Saturday - Sunday 09:00 a.m. - 4:00 p.m.
Closed on a national holiday



- Health Club at Faculty of Allied Health Sciences

Location: 1st Floor, Tharabumbad (Hydrotherapy) Building

Service Hour: Monday - Friday, 08:30 a.m. - 08:00 p.m.

Facebook: <https://www.facebook.com/healthclubmornor/>

- Type of Service:**
- Fitness/Sauna/Steam
 - Physical Therapy Clinic
 - Hydrotherapy Pool
 - Water Treadmill

Charge: For Naresuan University Student/ Staff

- Fitness costs 60 baht/time.
- Sauna and Steam cost 60 baht/time.
- Fitness, Sauna, and Steam cost 100 baht/time.

For Non-NU member

- Fitness costs 70 baht/time.
- Sauna and Steam cost 70 baht/time.
- Fitness, Sauna, and Steam cost 130 baht/time.

	Fitness	Sauna and Steam	Fitness, Sauna, and Steam
NU Student/Staff	60 baht/time	60 baht/time	100 baht/time
Non-NU member	70 baht/time	70 baht/time	130 baht/time

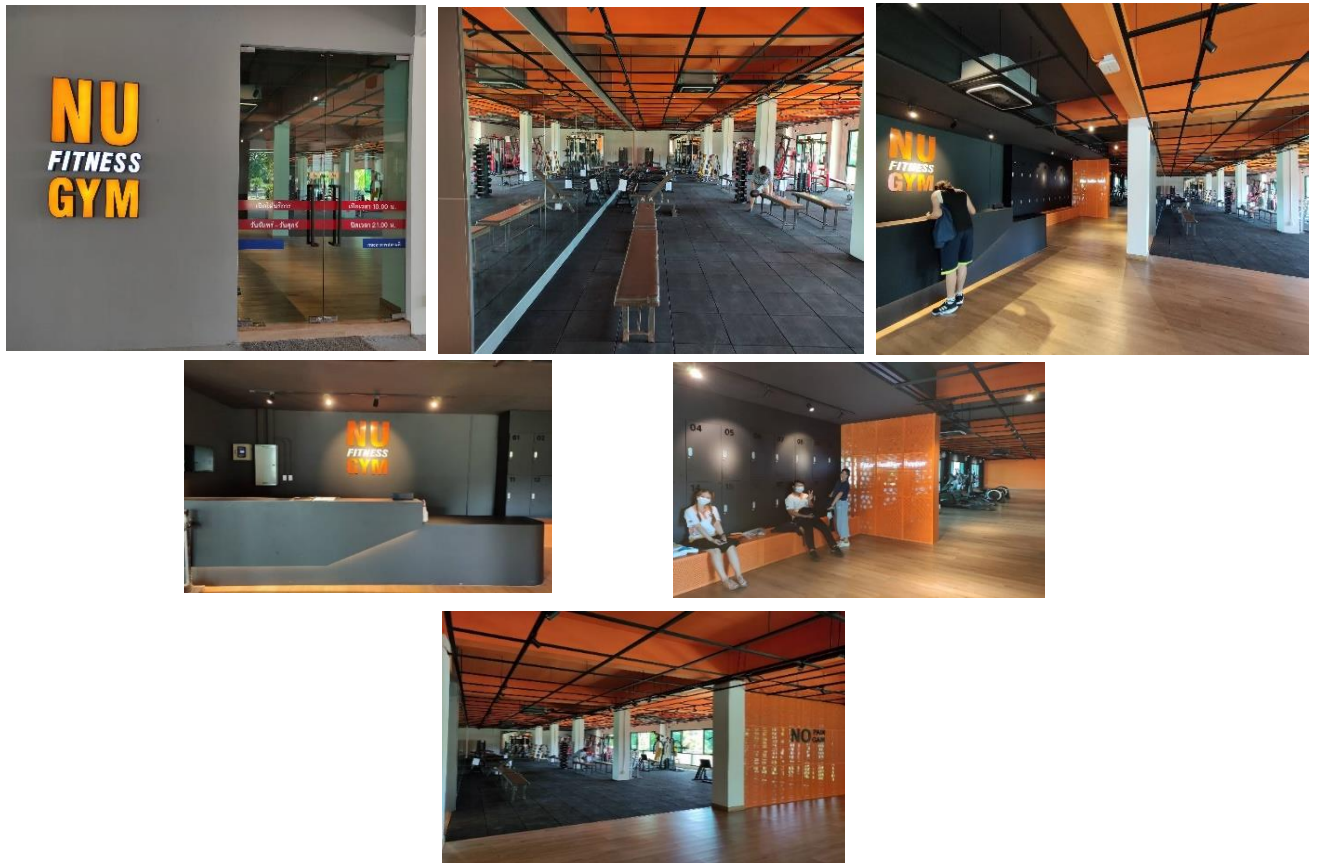


- Naresuan University Fitness Gym

Location: 1st Floor, the indoor sport building

Service Hour: Monday to Friday, 10:00 a.m. - 9:00 p.m.

Charge: Free of Charge (please show your student card every time receiving the service)



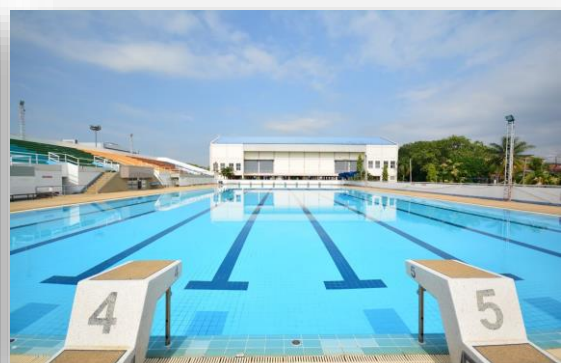
- Swimming Pool

Free of Charge for NU student and staff. This costs 50 baht/time for Non-NU member.

Service Hour: Mon-Fri 4:30 - 7:30 p.m.

***Remark:**

1. Please wear a swimming suit with cap and show your COVID test which is not over 5 days (ATK acceptable).
2. Please show your student card every time receiving the service



- Transportation

1. On Campus

Free electric bus on campus: providing daily services for students. Color codes are used for different routes: the red route and the yellow route.



Red route Service Hour: 07:40 a.m. - 06:25 p.m. From NU Dormitory, Faculty of Engineering, Faculty of Agriculture, Natural Resources & Environment, CITCOMS Building, Praptraichak Building, Faculty of Humanities, NU Hospital, Faculty

of Pharmaceutical Sciences, QS Building, NUIC, Faculty of Science (Mathematics), and back to NU Dormitory.

Yellow route Service Hour: 07:30 a.m. - 06:30 p.m. From NU Dormitory, Faculty of Science

(Chemistry), Ekatosarot Building, QS Building, NUIC, Faculty of Pharmaceutical Sciences, NU Hospital, Gate 6, Faculty of Humanities, Faculty of BEC, CITCOMS Building, Faculty of Agriculture, Natural Resources & Environment, Faculty of Engineering, and back to NU Dormitory.

Free bikes: this service is available besides NU dorm. You are required to show your student ID card to the staff in order to take a bicycle out for a ride around the campus.



2. Go Downtown

How to Go Downtown

- **Mini bus (purple songthaew):** There are mini buses (route No. 12) to Phitsanulok City Centre daily from 06:30 a.m. - 08:30 p.m. (Fare: 25-30 baht). The mini bus station is located near NU dormitory. There are two lines as follows:
 - **Blue line:** Buses leave for Train station, old bus terminal (Terminal 1) and new bus terminal (Terminal 2).
 - **Red line:** Buses leave for Central Plaza (shopping store), Wat - Yai temple, old bus terminal (Terminal 1) and new bus terminal (Terminal 2).

- **Taxi:** Phitsanulok taxi prices start with a fixed meter of 40 baht for the first two kilometers and incrementing by 10 baht per kilometer. You can call a taxi at 055-338888 (Phitsanulok Taxi), and 055-222222 (Kingdom Tour Taxi).

- Canteens



To buy food and drinks, NU Square is situated at the front of NU Dormitory. Besides, canteens can be found in every faculty building.





NU Canteen is located next to Naresuan University International College (NUIC). It opens from Monday to Friday, 07:30 a.m. - 03:00 p.m



- Banks

No.	Bank's Name	Location	ATM Machines
1.	Bangkok Bank 	Ground floor of NU Hospital	- In front of Bangkok Bank - Ground floor of QS Building
2.	Krungthai Bank 	Opposite Kwan Muang Building	- In front of Krungthai Bank - In front of Parking Area - Ground floor of QS Building - In front of 7-11 (Gate 4 and Gate 5) - In front of Kero Beauty Shop - Near Coffee Space NU

No.	Bank's Name	Location	ATM Machines
3.	Krungsri Ayudhaya Bank 	Ground floor of Faculty of pharmaceutical sciences	<ul style="list-style-type: none"> - In front of Krungsri Ayudhaya Bank - Ground floor of QS Building - In front of Food Court - In front of Parking Area - In front of Tesco Lotus Express (Gate 4) - In front of 7-11 (Gate 4)
4.	Kasikorn Thai Bank 	Next to NU Square	<ul style="list-style-type: none"> - In front of Kasikorn Thai Bank - Ground floor of QS Building - In front of 7-11 (Gate 5 and Gate 6)

- CU&NU Book (Bookstore)

Location: 1st floor, NUIC Building

Service hours:

Monday - Friday 08:30 a.m. - 06:00 p.m.

Saturday - Sunday 09:00 a.m. - 03.00 p.m.

Closed on a national holiday



- U-store @ NU

Location: 1st floor, Faculty of Medical Science (Opposite to QS Building)

Service hours: Monday - Friday 08:30 a.m. - 5:30 p.m.

Saturday 08:30 a.m. - 04:00 p.m.

Tel: 065-524-3912



- Convenience Store

There are convenience stores, department stores, and restaurants both inside and outside the campus.

- **7-11 convenience stores:** in front of NU Square, at the ground floor of NU Hospital, Faculty of Medical Science as well as Business Economics and Communications (BEC) Building, and outside the campus.
- **Top Mart:** in front of NU Square, on the ground floor of NU Hospital, and outside the campus

- Courier Delivery Company

1. Thailand Post is a government-owned logistic company. It is located at Plaopirat building. The office hour is 8:30 a.m. - 04:30 p.m.
2. Flash express is a local logistic company (private company). It is located near Krung Thai bank which opposite NU dormitory. The office hour is 8:30 a.m. - 05:00 p.m.



9. Insurance

The university has arranged for all international scholarship students medical insurance to guarantee your well-being at the university. But, the university do not provide any insurance for non-scholarship students, hence they are responsible for their own insurance cost, which the university can arrange for group insurance given sufficient number of clients. You, however, are responsible for additional expenses not being indicated in the policy. Please carefully study the policy issued by the private insurance company towards health insurance coverage.

For your information, once receiving medical services at Naresuan University Hospital, the students must advance for their own medical expenses, however the reimbursement can be done through documents submission at the Division of International Affairs and Language Development within 180 days after receiving the medical services.

How to use the insurance card:

You must show the medical insurance card to any designated hospital and study the detail carefully for 2 important things;

Items	IPD	OPD
Pitsanuvej Hospital	Without payment*	Without payment*
Bangkok Hospital Phitsanulok	Without payment*	Without payment*
Phitsanulok Hospital	Without payment*	Without payment*

Items	IPD	OPD
NU Hospital	Without payment*	Pay in advance since 1 st October 2021 and submit the below documents to DIALD within 180 days: 1) Original receipt 2) Original medical certificate by clarifying treatment and the disease 3) A copied of your bank account 4) A copied of your Insurance Card

Medical insurance does not cover the following treatments;

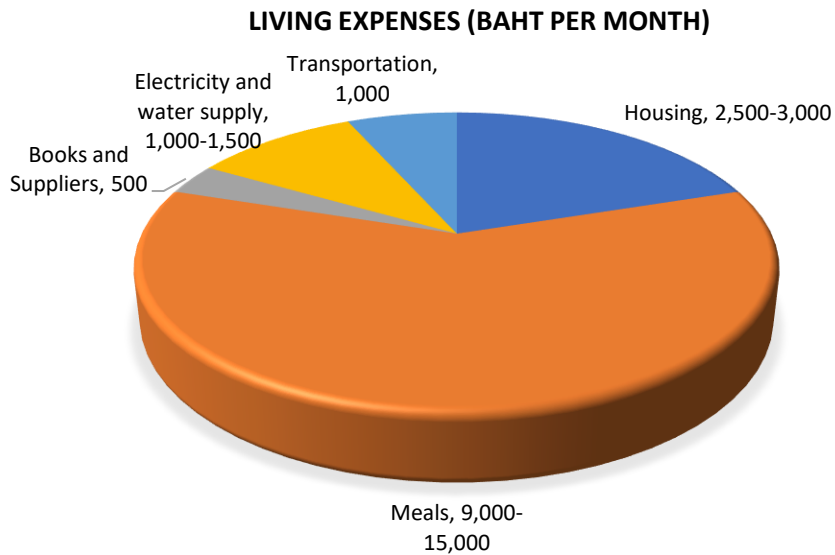
- (1) Any kind of sickness that existed before arrival to Thailand;
- (2) Dental treatment;
- (3) Glasses, cosmetic or plastic surgery, beauty treatment
- (4) Brain disease, mental illness;
- (5) Any medical treatment related to or resulting from pregnancy and/or childbirth;
- (6) Immunization, or routine medical examinations and vaccinations;
- (7) Medical treatment for illness or injury caused by willful misconduct;
- (8) Suicide or self-inflicted injury, while sane or insane.

10. Living Expenses

The cost of living in Phitsanulok province is quite low compared with Bangkok. The daily expenses cost around 300 baht. The list below is the estimated cost of living near our campus:

- Housing: 2,500 - 3,500 baht (off-campus dorm)
- Electricity and water supply: 1,000 - 1,500 baht
- Meals: 300 - 500 baht/day
- Transportation: 70 baht (cost of round-trip bus tickets from the university to the City Centre)
- Books and suppliers: 2,000 baht/semester

These figures are different according to one's lifestyle.



11. Thai Driving License

How to get a new Thai driving license (Smart Card)



For Foreign Student. The student must be at least 18 years old and submits the following documents:

1. A signed copy of passport with valid (bearer's details), covering the Non-Immigrant "ED" page, and the page identified the latest expiry date of visa
2. Medical certificate (obtained at either a hospital or clinic and must be issued no earlier than 1 month before the application)
3. Residence certificate (available at Phitsanulok Immigration Office). To obtain it, bring 2 passport-sized photos, a copy of passport, a copy of receipt of notification of TM30., and completed application form for residence certificate in Thailand.
4. Student recommendation letter from NU

Fee: 205 baht for cars and 105 baht for motorcycle.

Note: Please prepare the original passport as proof of evidence and sign on every page of the copy.

Procedures

1. Book a queue via the DLT Smart Queue application (It can be downloaded from both the App Store and Play Store). Bring your confirmed booking (print or capture the screen) as evidence to show it to the transportation office staff on the appointment date.

Day 1:

Morning, take a 5-hour driver's license training session.

Afternoon, take a fitness test such as a color vision test (green, yellow, red), wide eyesight test, deep vision test, and foot sensitivity.

Day 2:

Morning, take the written test. Once you pass the test, so you can book a driving test (The test in English version is available for foreigners; there are 50 questions in the test, and you must answer 45 of which correctly)

Afternoon, take an outdoor driving test with different controls/position of the car: i.e., driving forward, driving backward, sidewalk parking, including reversing the car into the parking lot.

2. Pay the license fee, take a photo, and pick up the license.

Useful link

[Click here for VDO clip on "How to get driving license in Thailand".](#)

[Click here for VDO clip on Driving Training in Thailand](#)

For further information, please contact the Department of Land Transport in Thailand at +662 271 8888. <https://www.dlt.go.th/en/>

Remark In case of foreigner has a valid international driving license (1949 convention) or local driving license, please have it translated into the Thai language and certified by the embassy.

The following are required to make the application:

1. A signed copy of passport with valid (bearer's details), covering the Non-Immigrant "ED" page, and the page identified the latest expiry date of visa
2. Signed copies of the work permit (every page)
3. Medical certificate (obtained at either a hospital or clinic and must be issued no earlier than 1 month before the application)
4. Student recommendation letter from NU
5. Residence certificate (available at Phitsanulok Immigration Office). To obtain it, bring 2 passport-sized photos, a copy of passport, a copy of receipt of notification of TM30., and completed application form for residence certificate in Thailand.
6. Signed copies of a valid international driving license (1949 convention) or local driving license

Fee: 205 baht for cars and 105 baht for motorcycle.

Note: Please prepare the original documents as proof of evidence

Procedures

1. Book a queue via the DLT Smart Queue application (It can be downloaded from both the App Store and Play Store). Bring your confirmed booking (print or capture the screen) as evidence to show it to the transportation office staff on the appointment date.
2. Pay the license fee, take a photo, and pick up the license

An application should be submitted to:

Phitsanulok Land Transport Office

Tel. +665 530 1082 Ext. 17

Office hour: Monday - Friday, 8:30 - 12:00 a.m., 01:00 - 04:30 p.m.

12. Emergency Calls

Emergency contact by the Division of Student Affairs	Tel: 0869369977
NU Hospital	Tel: 055-965666
General Medical Emergency	Tel: 1669
Police Emergency	Tel: 191
Tourist Police Department	Tel: 1155

13. Thailand DOs and DON'Ts

Most social indiscretions will be forgiven without you even realizing. Thais know that foreign visitors have their own customs and different ways of doing things, but if you are aware of some of the DOs and DON'Ts you will earn respect from your Thai hosts. Most importantly of all, **be particularly careful about respecting Buddhism and the Thai Royal Family.**

Thailand DOs

- Respect all Buddha images. Buddha images are held sacred and sacrilegious acts are punishable by imprisonment even if committed by foreign visitors.
- Dress properly when visiting a temple.
- Take off your shoes before entering a temple, somebody's house and even some shops.
- Treat monks with the highest respect.
- Eat with a spoon. Use the fork to load food on to the spoon.
- Bend your body slightly when passing between or in front of elder people.
- Try and learn a few basic phrases in Thai, like 'hello' and 'thank you'.
- Make sure you have proper travel and health insurance.

Thailand DON'Ts

- Don't show disrespect towards the Thai Royal Family.
- Don't cross your legs when you are in the presence of a monk. This applies whether you are sitting on the floor or in a chair.

- Don't touch a Thai woman without consent. Despite the image portrayed in some bars and clubs, the majority of Thai women are conservative.
- Don't be overly affectionate in public. As with many things, Thais know that behavior in the West is different to Thailand so you won't be chased out of town for holding hands with your partner, but resist the temptation to do so inside temple grounds.
- Don't sunbathe nude. This is offensive to most Thai people although nobody is likely to say anything to you if you do so.
- Don't touch a Thai person's head or ruffle their hair. Apologize if you accidentally touch somebody's head. There are exceptions to this standard of behavior; for example, it does not apply to lovers in the privacy of their room. Thai people will also sometimes pat a child on the head, but as a Westerner it's best not to do this to any child to prevent any embarrass.
- Don't place your feet on the table while sitting, don't point to anything with your feet and don't touch anybody with your feet.
- Don't raise your voice or lose your temper; try and be calm.
- Don't be offended by questions about age, marital status or what you do for a living. These are subjects that will often come up in small talks. Of course, you don't have to answer (especially the question about age).
- Don't overstay your visa.

14. Handy Thai Phrases

- **Basic greeting**

Hello = Sawasdee (Sa-wat-di)

How are you? = Sabaidii mai? (Sa-bye-di my [*mai*]?)

I'm fine = Sabaidii (Sa-bye-di)

I'm not well = Mai sabaii (my coy sa-bye)

I come from (America) =

Pom (male) / maa jaak (amerika) (Pum ma jock a-mer-ri-ga)

Chan (female) maa jaak (amerika) (Chun ma jock a-mer-ri-ga)

England = Ung-grit

Canada = Can-na-da

Germany = Jer-man [jer-man-ni]

Africa = Af-free-ga

France = Fa-lung-said

China = Jin

Thank you = Khop kun (cop coon)

Sorry = Kho thort (Kaw-tort)

No problem = Mai bpenrai (my[*mai*] ben rye[rai])

Goodbye = La gon (la' gone)

Can you speak English? = Kun pood paasaa anggrit dai mai?

(Koon put pasa ung-grit dai mai?)

What is your name? = Kun chuu arai? (koon chu-a a-rai [krap]-[ka])

My name is ___ =

Pum (male) chu-a ___.

Chun (female) chu-a ___.

- **Basic Questions**

Where? = Tiinai? (T-nye)

What? = Arai? (A-rye [rai])

When? = Mu-a rye [rai]?

How? = Yang ngai? (Young gnai?)

Why? = Tum mai? (Tom mai?)

- **Basic Thai phrases for addressing people**

I (female) = Chun

I (male) = Pom

You = Kun (Coon)

He/She/They = Kao (Kow)

Female/Male (junior) = Nong

Female/Male (senior) = 'P'

- **Basic Thai phrases for directions**

Speak slowly = Puut chaa chaa noi, (Caw hye put cha -cha noi dye[dai] my[mai]

(M)/crop (F)/ka

Do you use the meter?

= Chai meter mai (Be sure taxi drivers use the meter in Bangkok!) (Tac-see knee chai me-ther mai?)

Nearby = Glai glai (Gleye-gleye)

Go straight = Dtrong bpai (throwng bye)

Go left = Leo sai

Go right = Leo kwaa (Leo-qua)

Stop = Yut (Yoot)

Airport = Sa-nam bin

Sa-nam bin u T neye?

Go to the airport = Bpai sa-nam bin

Station = Sa-ta-nii

Bus = Rot may (rowt may)

Sa-ta-nii (rowt may) u T neye?

Skytrain = Rodfai faa (rowt-fye faa)

Sa-ta-nii (rowt-fye faa) u T neye?

Subway = Rodfai dtaai din (rowt-fye thigh den)

Sa-ta-nii (rowt-fye thigh din) u T neye?

Bus stop = Bpaai rot may (bye-rowt-may)

Airplane = Kruang bin

Van = Rot dtuu (rowt dtuu)

Car = Rot (rowt)

Taxi = Tac-see

Bicycle = Jakgrayaan (jock-gi-yon)

Motorcycle = Motersai (mo-tow-sai)

Boat = Ru-a

- **Basic Thai phrases for shopping**

How much? = Taorai (Towel-rai)

Very expensive = Paang mak

Can you reduce the price?

= Lod noi dai mai (lowt noi dai mai)?

I want this one = Ao an nii (owl un-knee)[*caw un-knee*]

- **Basic Thai numbers**

1 = Nung

2 = Song

3 = Sam

4 = See

5 = Haa

6 = Hok

7 = Jet

8 = Bpeet (bat)

9 = Gaa (gowel)

10 = Sip

20 = Yii sip

21 = Yii sip et

22 = Yee sip song

30 = Sam sip

100 = Nueng rooi (nueng roy)

1,000 = Nueng pan (nueng pun)

- **Basic Thai phrases for restaurants or cafes**

Restaurant = Raan aahaan (Ron-a-hanh)

Café = Raan gaafae

That looks good = un-knee do na kin

That smells good = un-knee hom di

That tastes good = a-roy

That tastes delicious = a-roy mak

Can I have some more= caw ik noi dye mai?
Excuse me = Kho thort (kawl tort)
Bathroom = Hongnaam (hong-nom)
Where is the bathroom(toilet/restroom)?
(Hong-nom) U-T-neye?
What is this? = Annii a-ria (un-ni a-rai)
Hungry = Hiu (Hue)
Vegan = Gin jay (kin a-han- J)
I am vegetarian. Chun/Pum ton a-han- J
Can I see a vegetarian menu?=Caw men-u a-han- J?

Water = Naam
Beer = Beer
Chicken = Gai
Rice = Kaa0 (Kowel)
Cold = Yen
Hot = Rone (lawn)
No ice = Mai aow nam khang (mai owl nam kang)
No sugar = Mai owl nam tan
1 more please = Khor iik nung (Kaw eek nung.....)
I like spicy = Chun/Pum chawp pet (chawb pet)
Not spicy = Mai pet

- **Basic Thai phrases for an emergency**

It hurts (that hurts) = Jep
That hurts a little = Jep nit noy
It hurts a lot = Jep mak
Where is the police station? = Sa-taa-nii dtam-roo-it u- T- nai?
Where is the hospital? = (Rong-pa-yaa-baan u T nai?)
Call an ambulance = (Riak rawt pa-ya-bahn)
I'm lost = Long tahng (cawl-tort, da wa chum/pum long tan)
Help = (Choo-ay du-ay)

